Begin your Educational Journey in the Spirit of Excellence!

All Saints Bible College
2013-2015 Catalog

www.allsaintsonline.info
All Saints Bible College

2013-2015
Academic Catalog

930 Mason Street
Memphis, TN 38126
901.322.0120

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www.allsaintsonline.info

All Saints Bible College
_of the Church of God in Christ_

Presiding Bishop Charles E. Blake
Chancellor of All Saints Bible College

All Saints Bible College is authorized for operation as a post secondary education institution by the Tennessee Higher Education Commission.
All Saints Bible College holds candidate status with the Association for Biblical Higher Education, 5575 S. Semoran Blvd., Ste. 26, Orlando, FL 32822-1781, 407.207.0808. Candidate status is a pre-accreditation status granted to those institutions that meet the ABHE Conditions of Eligibility and that possess such qualities as may provide a basis for achieving accreditation status within four years.”
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As we observe 21st century education we cannot help but see another economically challenged institution in our society, the school. The Church of God in Christ’s response to education should be one that enhances the total lifestyle of our reformation. In contemplation of the present and with the future in mind, a number of things must occur.

1. The college’s standard of education must continually be elevated to a level that is comparable to the education offered by the oldest and best of colleges and universities.
2. The college must be in a position to provide student aid by positioning itself to take advantage of financial resources provided by the government, private sources and other financial institutions.
3. The college must bridge the gap between both of the most common 21st century modes of education, the on campus site and the online site in order to make education more convenient for the masses.
4. The college must be a system of learning that will wholly support itself through fundraising, donations, pledges and endowments.

Together, we will determine the future of our Bible College.
Dear Prospective Student,

Life is incredibly challenging. Likewise, obtaining a quality religious education can be an especially challenging experience. *All Saints Bible College meets this challenge by* providing a competitive educational program at our Memphis campus and through Distance Learning and Online Programs.

Take advantage of All Saints’ Educational Programs, education made convenient, courses that are offered to prospective students.

Our goal is to provide General Education and Biblical and Theological subjects that offer knowledge while preparing students to pursue professional careers in Ministry. All programs are designed to demonstrate the relationship between genuine spirituality and rigorous intellectual pursuits.

I highly recommend that you take advantage of All Saints Bible College’s educational program.

*We offer you the opportunity to –Begin your educational journey in the spirit of excellence at All Saints Bible College.*

Until He Comes,

Dr. Granville Scruggs

President, All Saints Bible College
HISTORY

The Church of God in Christ Inc. has a longstanding commitment to education. The process of structuring All Saints Bible College began in July, 2001, by the directives of Presiding Bishop Gilbert Earl Patterson and the General Board of the Church of God in Christ. The school’s formation was the result of three Church of God in Christ Tennessee Jurisdictions agreeing to merge their schools with the C. H. Mason Bible College of Memphis and by following the principles of the Church of God in Christ’s national educational initiative.

C. H. Mason Bible College was one component of the educational vision introduced to the Church of God in Christ by the late Presiding Bishop James Oglethorpe Patterson, Sr. which included the establishment of C. H. Mason Theological Seminary in 1971, a constituent school in the Interdenominational Theological Center in Atlanta, and the Charles Harrison Mason System of Bible Colleges. While the theological seminary was the property and responsibility of the national church, the system of Bible colleges was established by individual jurisdictions. The Bible colleges offered the jurisdictions a unified curriculum for the training of laypersons and credential holders. Dr. A. J. Hines of Houston, TX and a team of supporters were assigned the task of developing this system of Bible colleges. Dr. Hines organized a pilot school in Houston. Other schools modeled after the Houston project were developed in various cities around the nation. They eventually grew to nearly 40 schools in the United States.

Beginning in 1973, the Church of God in Christ established schools in the C. H. Mason System of Bible Colleges in Memphis at the Tennessee Headquarters, Tennessee 4th and Tennessee 5th Jurisdictions. In 1998, the three-Jurisdictional Bible schools merged and Bishops G. E. Patterson, J. O. Patterson Jr., and Samuel L. Lowe, representing their respective Jurisdictions, served as Co-Presidents of the school. Elder Benjamin L. Smith was appointed the first Dean (President) and was later succeeded by Dr. Perry C. Little. In December of 2000, Bishop G. E. Patterson and the Church of God in Christ General Board appointed Dr. Alonzo Johnson and assigned him the task of merging the C. H. Mason Bible College of Memphis with the newly proposed All Saints Bible College and of steering the early days of the college. Bishop Patterson was named Chancellor and Dr. Johnson served as the first President of the college. After the merger, C. H. Mason Bible College held its final graduation ceremony on July 28th, 2001.

In October of 2003, Bishop G. E. Patterson appointed Dr. Perry C. Little, the All Saints Bible College Dean of Student Affairs and instructor, to serve as the second President. After the passing of Bishop Patterson in March 2007, Bishop Charles E. Blake became the college’s second chancellor and in November 2007, the Bishop G. E. Patterson Memorial Library was dedicated.

LOCATION

All Saints Bible College is located on the grounds of the Headquarters of the Church of God in Christ, Inc. at 930 Mason Street, the fringe of downtown Memphis. Historic Mason Temple was built in 1940. Both the temple and Mason Street are named for Bishop Charles Harrison Mason, the founder of the Church of God in Christ. Mason Temple, with a seating capacity of approximately 5000, has hosted many outstanding persons. For many years it was the largest black-owned church auditorium in the United States. On April 3, 1968, Dr. Martin Luther King, Jr. gave his final speech, “I’ve Been to the Mountain Top,” from its pulpit. President William Jefferson Clinton, on November 13, 1993 at the 86th Holy Convocation of the Church of God in Christ, gave his most significant address on race relations and moral values from its pulpit.
Built on bluffs overlooking the Mississippi River, the city of Memphis is noted as a primary medical, educational, cultural, communication, distribution, and transportation center in the Mid-South. It is home to Elvis Presley’s Graceland Mansion, and The Stax Museum of American Soul Music. According to the 2000 U.S. census, the Memphis Metropolitan Area has a population of approximately 1,135,614 persons living in the Tennessee counties of Fayette, Shelby, and Tipton plus Crittenden County, Arkansas, and DeSoto County, Mississippi. The area is populated with schools, museums, a zoo, parks, performing arts centers, sports facilities, shops, malls, movie theatres, apartments, and stately homes. A sample of annual events include the Southern Heritage Football Classic, the Liberty Bowl Classic, Africa in April, Memphis in May International Festival, the Federal Express/St. Jude Golf Classic, the Great River Carnival, Indian Pow-Wow and the Holy Convocation of the Church of God in Christ.

Downtown Memphis is experiencing a period of growth and revitalization, an urban renaissance that has transformed this vibrant city center into the residential, business, and entertainment center of the Mid-South. The Main Street trolley and city bus service provide easy access to government and corporate offices, grand hotels, and fine restaurants. Other features of the city include the River Walk, parks on the Mississippi River’s shoreline, the Pyramid Arena, AutoZone Baseball Park, world famous Beale Street, Peabody Place Mall, the Orpheum Theatre, the National Civil Rights Museum, Cook Convention Center, St. Jude Children’s Research Hospital, FedEx Forum, the University of Tennessee College of Medicine, the Uptown housing development and other historic sites, buildings and churches.

All Saints Bible College is accessible by both public and private transportation from any part of the city. Major airlines such as Northwestern/KLM, American, and Delta serve the city’s airport.

FACILITIES

All Saints Bible College classrooms are located in the Mason Temple Annex building. The administrative offices are located in the Bailey Administration Building named after, Bishop John Seth Bailey who was appointed General Overseer of Southwestern Jurisdiction of Michigan from 1946-1984. Saints Haven Residence for students and faculty is located on Mason Street and in addition, parking, student lounge, laundry facilities, and computer lab are located on the campus.

BISHOP G E PATTERSON MEMORIAL LIBRARY

The Bishop G. E. Patterson Memorial Library is housed on the second level of the Historic Mason Temple. There are over 40,000 volumes in the library. The collection is composed of biblical studies, education, art, business, history, science, music, math, social sciences, and psychology et.al. The library has access to periodicals online. The book collection is being electronically catalogued. When completed, the library will be able to provide online public access to its catalog.

The Bishop G. E. Patterson Memorial Library has in place articulation agreements from local colleges, namely Christian Brothers University, The University of Memphis, and Memphis Theological Seminary, all within the immediate vicinity of the All Saints Bible College campus.
The Bishop G. E. Patterson Memorial Library is a Wi-Fi Hot Spot! Library patrons can experience wireless Internet access using their own laptop computers equipped with wireless network cards meeting the Wi-Fi standard IEEE 802.11b or 802.11g/n.

Library Hours
Monday & Thursday 8:30am-9:00pm
Tuesday 8:30am-5:00pm
Wednesday 8:30am-6:00pm
Friday 8:30am-4:00pm
Saturday 10:00am-2:00pm

MISSION

All Saints Bible College provides Christian-oriented academic programs, to create a stimulating intellectual environment, and to promote spiritual renewal as it equips men and women for Christian ministry and service in church and in society.

INSTITUTIONAL GOALS

In order to fulfill our Mission Statement we have designed a course of action which requires that the college meet the following goals.

• Students are able to study Bible/Theology, General Education, and Practical Ministry course offerings that will lead to the conferring of Certificates, Associates and Bachelors degrees in Religious Studies.

• Students can be prepared as future credential holders and for the ordination and licensure examination within local congregations and jurisdictions of the Church of God in Christ.

• Students can learn in an atmosphere that allows them to gain knowledge of the Word of God as they develop authentic spiritual lives, anchored by a relationship with Jesus Christ.

• Students are taught using methods that will promote their intellectual and spiritual curiosity by exposure to guest lecturers, special events, and social and communal activities structured around their field of studies.

• Students may participate in campus activities that will contribute to their social and cultural development.

• Students will be able to take advantage of opportunities for Christian service in local churches, community settings, and Para-church agencies.

DOCTRINAL PRINCIPLES

All students and employees should know that these Doctrinal Principles are taught as key elements of our Holiness-Pentecostal heritage. However, All Saints does not have an official creed and we do not require students to affirm this as a prerequisite for graduation.
Our belief about the Bible:

We believe the Bible is inspired by God and is infallible in matters pertaining to human salvation and moral conduct.

Our belief about God:

We believe that there is one God who exists eternally and is manifested as Father, Son, and Holy Spirit.

Our belief about Jesus Christ:

We believe in the Lordship of Jesus Christ, His redemptive Sacrifice on the Cross and in His Second Coming.

Our Belief about the Rapture:

We believe that Christ will Return to take His Bride, the Church, out of this present world.

Our belief about the Holy Spirit:

We believe that regeneration, infilling, and sanctification by the Holy Spirit is essential for personal salvation and for holy living.

POLICY OF NON-DISCRIMINATION

All Saints Bible College does not discriminate on the basis of race, age, gender, color, economic class, religion, denominational background, national origin, or physical ability in the administration of its educational programs and admissions policies. All faculty members and staff must adhere to the theological principles which are affirmed above.

ACADEMIC STANDING

All Saints Bible College academic programs, policies and procedures, business affairs, admissions and records standards, enrollment criteria, and standards for hiring faculty and staff are all modeled after the Council of Higher Education Accreditation (CHEA) and the U.S. Department of Education standards for higher education.

STATEMENT ON MINISTERIAL CREDENTIALS

All Saints Bible College does not issue ministerial credentials. These are awarded by various religious organizations on the basis of the student having met the specific denominational requirements for licensure and/or ordination. Students should inquire of their local church, district, and jurisdictional or denominational leaders to determine specific certification requirements. All Saints does assist COGIC Jurisdictions in the preparation and promotion of material for ordination and licensure.
ACADEMIC PROGRAMS

Our students have a variety of academic programs and degree options, ranging from certificates to associate and bachelor of religious studies degrees. Students should select a program of study and follow the recommended sequence of courses that is noted. However, if one is uncertain about a major or program of study, courses may be taken at random and later transferred into a specific program of study.

Undecided students should begin by working on a certificate. If a student wants to eventually work on a degree, the student should ensure that all of the courses taken during the undeclared period are “for-credit” courses, as opposed to non-credit certificate courses.

The following professional areas of study are offered in our academic programs.

**MAJORS**
Leadership Studies
Urban Ministries
Pastoral Ministries
Bible Education and Teaching

**MINORS**
Video Production and Internet Broadcasting
Urban Ministries
Prison Ministry
Leadership Studies
Radio Broadcasting
Music Ministry
Youth Ministry
Pastoral Ministries Bible Education and Teaching
Mission Studies
Women in Ministry
The purpose of the Church of God in Christ Ordination and Licensure Certificate is to provide foundational knowledge and skills in core practical, historical, and academic areas. At the discretion of Jurisdictional Bishops and Supervisors these courses may be used as the prerequisite for ordination and licensure. This certificate will also serve as a means of professional development and personal enrichment for other persons.

Courses in this certificate program will be offered on a credit basis. Students should consult with the office of the Academic Dean for advisement on which courses will be counted for academic credit.

The student is expected to:

1. Become prepared for licensure and ordination that will lead to future Church of God in Christ leadership.
2. Develop basic competencies in Bible, history, theology, and church administration.
3. Be introduced to fundamentals in the art of homiletics.
4. Receive practical ministry and administrative models that will allow them to assimilate into the church ministry setting.

COURSES
(33 Credit Hours)

Biblical and Theological Courses (Required)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIB 210</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>MIS 200</td>
<td>Introduction to Missions</td>
<td>3</td>
</tr>
<tr>
<td>THE 210</td>
<td>Church of God in Christ Doctrine and Social Ethics</td>
<td>3</td>
</tr>
<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership</td>
<td>3</td>
</tr>
<tr>
<td>WIM 200</td>
<td>Women in Ministry</td>
<td>3</td>
</tr>
<tr>
<td>PASM250</td>
<td>Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>PASM275</td>
<td>Christian Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CHAD 102</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>CH 102</td>
<td>Church of God in Christ History and Polity</td>
<td>3</td>
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</tbody>
</table>
## PROGRAM OF STUDY

### FIRST YEAR

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIB 110</td>
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<td>New Testament Survey</td>
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<td>LE 302</td>
<td>Principles of Effective Leadership</td>
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### SECOND YEAR

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<tr>
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<th>Course Title</th>
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<tr>
<td>THE 210</td>
<td>Church of God in Christ Doctrine and Social Ethics</td>
<td>3</td>
</tr>
<tr>
<td>PASM 250</td>
<td>Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>WIM 200</td>
<td>Women in Ministry</td>
<td>3</td>
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<tr>
<td>PASM 275</td>
<td>Christian Counseling</td>
<td>3</td>
</tr>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
</tbody>
</table>

### OTHER PROGRAM REQUIREMENTS

1. Class attendance
2. Application for certificate
3. Payment of graduation fees
This program gives students a broad introduction to the study of the Bible and in teaching so that the students may teach the Bible in school settings. The courses will examine the authorship of biblical books, the historical and theological background of books, and the relevant Ancient near eastern geographical issues that are significant to the subject. All courses in this certificate program are transferable to degree programs.

The student is expected to:
- Demonstrate general knowledge in the areas of Biblical education, history, theology, and church administration.
- Develop techniques so that they will be able to improve the quality of their teaching methods.
- Acquire the skills to become a competent teacher and to provide educational leadership in a church or school setting.
- Become equipped with the knowledge, attitude, and skills to train and develop competencies in workers for positions in church educational programs.
- Develop competencies in planning, organizing, and evaluating effective church educational programs.
- Develop relevant material for teaching in local congregations

Credit Distribution: 33 Credit Hours

**Bible and Theology Required Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB 110</td>
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<tr>
<td>BIB 102</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>THE 130</td>
<td>Introduction to Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>THE 201</td>
<td>Systematic Theology I</td>
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</tr>
<tr>
<td>THE 202</td>
<td>Systematic Theology II</td>
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Total: 18 Credits

**General Education Required Courses**

<table>
<thead>
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<th>Course</th>
<th>Description</th>
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<td>ENG 111</td>
<td>English Grammar</td>
<td>3</td>
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<tr>
<td>ENG 112</td>
<td>English Composition</td>
<td>3</td>
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<tr>
<td>COM 201</td>
<td>Public Speaking</td>
<td>3</td>
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<tr>
<td>SS 210</td>
<td>Sociology</td>
<td>3</td>
</tr>
<tr>
<td>EDU 210</td>
<td>Bible Study and Teaching</td>
<td>3</td>
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</tbody>
</table>

Total: 15 Credits
# PROGRAM OF STUDY  *Indicates required courses*

## FIRST YEAR

### FALL

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<td>English Grammar*</td>
<td>3</td>
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<td>BIB 110</td>
<td>Old Testament Survey*</td>
<td>3</td>
</tr>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation*</td>
<td>3</td>
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</table>

### SPRING

<table>
<thead>
<tr>
<th>Course</th>
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<td>Bible Study and Teaching*</td>
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</table>

18 Credits

## SECOND YEAR

### FALL

<table>
<thead>
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<th>Course</th>
<th>Title</th>
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### SPRING

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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>SS 210</td>
<td>Sociology*</td>
<td>3</td>
</tr>
<tr>
<td>THE 202</td>
<td>Systematic Theology II*</td>
<td>3</td>
</tr>
</tbody>
</table>

15 Credits

## SUMMARY OF CERTIFICATE REQUIREMENTS:

1. A minimum of 15 hours of General Education credits.
2. A minimum of 18 hours of Bible and Theology credits.
3. A total of 33 credit hours.
4. Minimum grade point average of 2.00, with no failing grades for any course. The student must repeat all courses for which an “F” grade is assigned.
5. Application for certificate.
6. Payment of graduation fees.
CERTIFICATE II - Non-Credit PROGRAM

(This program offers only non-credit certificates and continuing classes.)

Church of God in Christ Ordination and Licensure

The purpose of the Church of God in Christ Ordination and Licensure Certificate is to provide foundational knowledge and skills in core practical, historical, and academic areas. At the discretion of Jurisdictional Bishops and Supervisors these courses may be used as the prerequisite for ordination and licensure. These courses will also serve as a means of professional development and personal enrichment for other persons.

These classes may be taken by audit on-campus, through the local jurisdiction, or at special meetings and convocations.

The student is expected to:

1. Understand the purpose of licensure and ordination of future church leaders.
2. Develop basic competencies in Bible, history, theology, and church administration.
3. Be introduced to fundamentals in the art of homiletics.
4. Receive practical ministry and administrative models that will allow him/her to assimilate into the church ministry setting.

Credit Distribution: 33 Hours

Bible and Theology Courses

<table>
<thead>
<tr>
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<td>Church of God in Christ Doctrine</td>
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<tr>
<td>CHAD</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>CH 102</td>
<td>Church of God in Christ History</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>and Polity</td>
<td></td>
</tr>
</tbody>
</table>

33 Credits
The purpose of the Church of God in Christ Ordination and Licensure Certificate is to provide foundational knowledge and skills in core practical, historical, and academic areas. At the discretion of Jurisdictional Bishops and Supervisors these courses may be used as the prerequisite for ordination and licensure. These courses will also serve as a means of professional development and personal enrichment for other persons.

These classes are the same as those in the previous program; however the means of distribution is via the internet.

**The student is expected to:**
1. Understand the purpose of licensure and ordination of future church leaders.
2. Develop basic competencies in Bible, history, theology, and church administration.
3. Be introduced to fundamentals in the art of homiletics.
4. Receive practical ministry and administrative models that will allow them to assimilate into the church ministry setting.

**Credit Distribution: 33 Hours**

**Bible and Theology Courses**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIB 210</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>MIS 200</td>
<td>Introduction to Missions</td>
<td>3</td>
</tr>
<tr>
<td>THE 210</td>
<td>Church of God in Christ Doctrine and Social Ethics</td>
<td>3</td>
</tr>
<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership</td>
<td>3</td>
</tr>
<tr>
<td>WIM 200</td>
<td>Women in Ministry</td>
<td>3</td>
</tr>
<tr>
<td>PASM250</td>
<td>Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>PASM275</td>
<td>Christian Counseling</td>
<td>3</td>
</tr>
<tr>
<td>CHAD 102</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>CH 102</td>
<td>Church of God in Christ History and Polity</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total Credits:** 33
The Technology and Digital Inclusive Initiative strives to close the digital divide by providing faith based institutions, corporations, and non-profit organizations with intellectual capital and access to the technology, expertise, and revenue generating streams they need to build a better tomorrow. These classes are offered for **CEU credits only**. We ultimately teach that digital empowerment perpetuates the broadest and most effective dissemination of information, which ultimately stimulates economic growth, development and empowerment. Our initiatives will provide secure strategies for eradicating the “digital divide” that exists within faith based and non-profit organizations and communities of color. Courses will be offered in the following settings:

1. Short-term, week-long and weekend, training seminars are offered on-campus.
2. Short-term, week-long and weekend, training seminars are offered in cities throughout the nation in partnership with COGIC Jurisdictions, local non-profit organizations, local for-profit businesses, and churches.

**The student is expected to:**
- Understand the theories, ethics, federal regulations and structure of 21st Century media.
- Gain experience in production techniques in order to produce programs.
- Learn about management of media departments used in church ministry.

**Credit Distribution: 33 Hours (selected from the following)**

**Video Production and Internet Broadcasting Courses**
- COM 200 Video Production I: 3 Credits
- COM 220 Video Production II: 3 Credits
- COM 340 Media Economics and Management: 3 Credits
- COM 350 Digital Editing and Encoding: 3 Credits
- COM 355 Internet Broadcasting: 3 Credits
- COM 375 Television Programming and Development: 3 Credits
- COM 400 Video Production Internship: 3 Credits

**Radio Broadcasting Courses**
- COM 201 Public Speaking: 3 Credits
- COM 301 Radio Broadcasting: Production, Principles, and Practices: 3 Credits
- COM 330 Announcing and Audio Control Techniques: 3 Credits
- COM 340 Media Economics and Management: 3 Credits
- COM 345 Media Programming: 3 Credits
- COM 360 Communication in Church Organizations: 3 Credits
- COM 400 Radio Broadcasting Internship: 3 Credits
- COM 380 Multimedia Programming and Production: 3 Credits
- COM 450 Effective Religious Communications: 3 Credits
ASSOCIATE OF RELIGIOUS STUDIES DEGREE PROGRAM

This program is designed for persons who want a basic education in Bible and theology and a very general introduction to effective principles of Christian ministry and leadership. The courses in this program are the foundational courses for our Bachelor degree programs and may also be transferred to other institutions where the student may wish to pursue a degree. The Professional Studies courses in this degree program will be chosen from the designated major area of study that a student selects.

Credit Distribution: 67 Credit Hours

### Bible and Theology Required Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB 102</td>
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<td>3</td>
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<tr>
<td>BIB 110</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>BIB 203</td>
<td>The Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>BIB 210</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>THE 201</td>
<td>Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THE 202</td>
<td>Systematic Theology II</td>
<td>3</td>
</tr>
<tr>
<td>CR 200</td>
<td>World Religions</td>
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<tr>
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**Total: 22 Credits**

### General Education Required Courses

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<tbody>
<tr>
<td>ENG 111</td>
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<td>ENG 112</td>
<td>English Composition</td>
<td>3</td>
</tr>
<tr>
<td>COM 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>SS 210</td>
<td>Sociology</td>
<td>3</td>
</tr>
<tr>
<td>MATH 103</td>
<td>Basic Concepts of Math</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 102</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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<tr>
<td>COMP 100</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>COMP 200</td>
<td>Word Processing and Desktop</td>
<td>3</td>
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**Total: 24 Credits**

### Professional Studies***

**Total: 21 Credits**

***All COGIC students** must take CH 102 COGIC History and Polity and THE 210 COGIC Doctrine and Social Ethics as a part of their Professional Studies distribution. **Non-COGIC students** may elect to take two (2) other upper-level theology or professional studies courses in place of CH 102 COGIC History and Polity and THE 210 Doctrine and Social Ethics.
Leadership Studies

The student is expected to:

- Be aware of the nature and importance of leadership.
- Define leadership behaviors, attitudes, and styles.
- Compare and contrast leadership theories.
- Understand the roles of power, politics, and influence in the process of leadership.
- Explain the roles of motivation, influence, and problem solving in the leadership process.
- Analyze the role of the leader in the leadership process.

PROGRAM OF STUDY *Indicates required courses

LEADERSHIP STUDIES MAJOR

FIRST YEAR

<table>
<thead>
<tr>
<th>FALL</th>
<th></th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey*</td>
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<tr>
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<td>COMP 100</td>
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<tr>
<td>ENG 111</td>
<td>English Grammar*</td>
<td>3</td>
</tr>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation*</td>
<td>3</td>
</tr>
<tr>
<td>FS I</td>
<td>Freshman Studies*</td>
<td>1</td>
</tr>
<tr>
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<td><strong>Total Credits</strong></td>
<td><strong>16</strong></td>
</tr>
<tr>
<td>SPRING</td>
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<tr>
<td>BIB 210</td>
<td>New Testament Survey*</td>
<td>3</td>
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<tr>
<td>CHAD 102</td>
<td>Church Administration*</td>
<td>3</td>
</tr>
<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics*</td>
<td>3</td>
</tr>
<tr>
<td>ENG 112</td>
<td>English Composition*</td>
<td>3</td>
</tr>
<tr>
<td>PASM 250</td>
<td>Homiletics*</td>
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SECOND YEAR

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<tr>
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<tbody>
<tr>
<td>THE 201</td>
<td>Systematic Theology I*</td>
<td>3</td>
</tr>
<tr>
<td>BIB 203</td>
<td>The Life of Christ*</td>
<td>3</td>
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<tr>
<td>COM 201</td>
<td>Public Speaking*</td>
<td>3</td>
</tr>
<tr>
<td>SS 210</td>
<td>Sociology*</td>
<td>3</td>
</tr>
<tr>
<td>LE 318</td>
<td>Dynamics of Biblical Leadership*</td>
<td>3</td>
</tr>
<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership*</td>
<td>3</td>
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</tr>
<tr>
<td>SPRING</td>
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<td></td>
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<tr>
<td>THE 202</td>
<td>Systematic Theology II*</td>
<td>3</td>
</tr>
<tr>
<td>CR 200</td>
<td>World Religions*</td>
<td>3</td>
</tr>
<tr>
<td>UM 200</td>
<td>Urban Evangelism*</td>
<td>3</td>
</tr>
<tr>
<td>COMP 200</td>
<td>Word Processing &amp; Desktop Publishing*</td>
<td>3</td>
</tr>
<tr>
<td>SS 350</td>
<td>Human Relations*</td>
<td>3</td>
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<tr>
<td>LE 306</td>
<td>Building and Managing Effective Organizations*</td>
<td>3</td>
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<tr>
<td></td>
<td><strong>Total Credits</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>
Urban Ministries

The student is expected to:

- **Demonstrate understanding of the Biblical mandate, the Great Commission.**
- **Acquire the skills to peacefully spread the gospel message of love to people in different urban settings.**
- **Develop the ability to provide ministry and care to those who are hurting and suffering.**
- **Develop the leadership skills that will lead others to find hope through the word of God from the simple principle of “teach a man to fish.”**
- **Understand the work of the Body of Christ in the community.**
- **Perform activities that will increase their commitment to the teaching ministry in urban areas.**
- **Be able to develop relevant material for teaching in urban areas.**
- **Be able to work in areas of ministry in highly populated areas and non rural locales.**

**PROGRAM OF STUDY**

*Indicates required courses

**URBAN MINISTRIES MAJOR**

**FIRST YEAR**

**FALL**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey*</td>
<td>3</td>
</tr>
<tr>
<td>PHIL 102</td>
<td>Introduction to Philosophy*</td>
<td>3</td>
</tr>
<tr>
<td>COMP 100</td>
<td>Introduction to Computers*</td>
<td>3</td>
</tr>
<tr>
<td>ENG 111</td>
<td>English Grammar*</td>
<td>3</td>
</tr>
<tr>
<td>THE 102</td>
<td>Spiritual Formation*</td>
<td>3</td>
</tr>
<tr>
<td>FS I</td>
<td>Freshman Studies*</td>
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16 Credits

**SPRING**

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<tbody>
<tr>
<td>BIB 210</td>
<td>New Testament Survey*</td>
<td>3</td>
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<tr>
<td>CHAD 102</td>
<td>Church Administration*</td>
<td>3</td>
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<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ENG 112</td>
<td>English Composition*</td>
<td>3</td>
</tr>
<tr>
<td>PASM 250</td>
<td>Homiletics*</td>
<td>3</td>
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<tr>
<td>FS II</td>
<td>Freshman Studies II*</td>
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17 Credits

**SECOND YEAR**

**FALL**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>THE 201</td>
<td>Systematic Theology I*</td>
<td>3</td>
</tr>
<tr>
<td>BIB 203</td>
<td>The Life of Christ *</td>
<td>3</td>
</tr>
<tr>
<td>PASM 300</td>
<td>Fund Raising and Stewardship in the Local Church*</td>
<td>3</td>
</tr>
<tr>
<td>SS 210</td>
<td>Sociology*</td>
<td>3</td>
</tr>
<tr>
<td>UM 360</td>
<td>Urban Church Planting*</td>
<td>3</td>
</tr>
<tr>
<td>SS 350</td>
<td>Human Relations*</td>
<td>3</td>
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**SPRING**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>THE 202</td>
<td>Systematic Theology II*</td>
<td>3</td>
</tr>
<tr>
<td>CR 200</td>
<td>World Religions*</td>
<td>3</td>
</tr>
<tr>
<td>UM 200</td>
<td>Urban Evangelism*</td>
<td>3</td>
</tr>
<tr>
<td>UM 300</td>
<td>Urban Sociology*</td>
<td>3</td>
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<tr>
<td>SS 320</td>
<td>Marriage and the Family*</td>
<td>3</td>
</tr>
<tr>
<td>UM 150</td>
<td>Establishing Community Development and Non-Profit Corporations*</td>
<td>3</td>
</tr>
</tbody>
</table>

18 Credits
Pastoral Ministries
The student is expected to:
- Effectively communicate the Gospel message of Jesus Christ and thus inspire non-believers to claim Jesus as Lord.
- Plan, organize, write, and deliver sermons and lessons in promoting spiritual development.
- Have acquired the skills to officiate and conduct the ceremonial services that are essential for the spiritual care of people.
- Develop community leadership skills and promote involvement in the local community.

PROGRAM OF STUDY *Indicates required courses

PASTORAL MINISTRIES MAJOR

FIRST YEAR

FALL
BIB 110 Old Testament Survey *  3 Credits
PHIL 102 Introduction to Philosophy *  3 Credits
COMP 100 Introduction to Computers *  3 Credits
ENG 111 English Grammar *  3 Credits
BIB 102 Spiritual Formation *  3 Credits
FS 1 Freshman Studies *  1 Credit
16 Credits

SPRING
BIB 210 New Testament Survey *  3 Credits
CHAD 102 Church Administration *  3 Credits
MATH 103 Basic Concepts of Mathematics *  3 Credits
ENG 112 English Composition *  3 Credits
PASM 250 Homiletics *  3 Credits
FS 2 Freshman Studies II*  2 Credits
17 Credits

SECOND YEAR

FALL
THE 201 Systematic Theology I*  3 Credits
BIB 203 The Life of Christ *  3 Credits
PASM 300 Fund Raising and Stewardship In the Local Church  3 Credits
SS 210 Sociology*  3 Credits
PASM 200 Pastoral Theology I  3 Credits
SS 350 Human Relations  3 Credits
18 Credits

SPRING
THE 202 Systematic Theology II*  3 Credits
CR 200 World Religions*  3 Credits
UM 200 Urban Evangelism*  3 Credits
SS 320 Marriage and the Family  3 Credits
PASM 210 Pastoral Theology II*  3 Credits
UM 150 Establishing Community Development and Non-Profit Corporations  3 Credits
18 Credits
Bible Education and Teaching

The student is expected to:

- Demonstrate general knowledge in the areas of Biblical education, history, theology, and church administration.
- Develop techniques so that they will be able to improve the quality of their teaching methods.
- Acquire the skills to become a competent teacher and to provide educational leadership in a church or school setting.
- Become equipped with the knowledge, attitude, and skills to train and develop competencies in workers for positions in church educational programs.
- Develop competencies in planning, organizing, and evaluating effective church educational programs.
- Develop relevant material for teaching in local congregations.

PROGRAM OF STUDY *Indicates required courses

BIBLE EDUCATION AND TEACHING MAJOR

FIRST YEAR

FALL

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey *</td>
<td>3</td>
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<tr>
<td>PHIL 102</td>
<td>Introduction to Philosophy *</td>
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<td>COMP 100</td>
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<td>ENG 111</td>
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<td>BIB 102</td>
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<td>FS 1</td>
<td>Freshman Studies *</td>
<td>1</td>
</tr>
<tr>
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<td></td>
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SPRING

<table>
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<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIB 210</td>
<td>New Testament Survey *</td>
<td>3</td>
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<tr>
<td>CHAD 102</td>
<td>Church Administration *</td>
<td>3</td>
</tr>
<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics *</td>
<td>3</td>
</tr>
<tr>
<td>ENG 112</td>
<td>English Composition *</td>
<td>3</td>
</tr>
<tr>
<td>PASM 250</td>
<td>Homiletics *</td>
<td>3</td>
</tr>
<tr>
<td>FS 2</td>
<td>Freshman Studies II *</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>17 Credits</strong></td>
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</tbody>
</table>
SECOND YEAR

**FALL**  
THE 201  Systematic Theology I*  
BIB 203  The Life of Christ*  
BIB 211  The Writings of Paul*  
EDU 200  Pedagogy*  
SS 210  Sociology  
EDU 300  Christian Education I: Introduction*  

**SPRING**  
THE 202  Systematic Theology II*  
CR 200  World Religions*  
BIB 310  Old Testament Prophets  
THE 130  Introduction to Apologetics  
EDU 210  Bible Study and Teaching*  
EDU 350  Christian Education II: Administration*  

- **SUMMARY OF ASSOCIATE OF RELIGIOUS STUDIES PROGRAM REQUIREMENTS:***
  1. A minimum of 24 hours of General Education courses.  
  2. A minimum of 21 hours of Bible and Theology courses.  
  3. 21 hours of Professional Studies.  
  4. Minimum cumulative 2.00 grade point average.  
  5. Completion of a minimum of 12 semester hours of course work in residence at All Saints.  
  7. Application for graduation.  
  8. Payment of graduation fees.  
  9. Complete internship work in a local church or Para-church agency.
BACHELOR OF RELIGIOUS STUDIES DEGREE PROGRAM

The Bachelor of Religious Studies Degree programs require students to take an average of 15 credit hours per semester if they are to graduate in four years. Students should meet with an advisor at least twice per semester in order to ensure that the student is making sufficient progress toward the completion of the educational program. Credits for Bachelor of Religious Studies degrees are earned from the courses in the following distribution areas: Bible and Theology, General Education and Humanities, General Education distribution credits, Professional Studies, Practical Ministries, Church History, Internship, and Field Education. Though the distribution areas are common to each major, the number and title of courses that are required in the majors vary from program to program.

The student is expected to:

- Apply the basics of the Christian faith.
- Demonstrate knowledge of the basic themes and truths of the Old and New Testaments.
- Comprehend the principles of Bible-based morality and social responsibility.
- Understand the meaning of salvation as expressed in the Christian gospel.
- Employ the basic principles that are essential for achieving a Biblical worldview and to advance the Kingdom of God.
- Outline how issues and current events affect our lives from a Biblical perspective.
- Integrate basic Biblical principles in personal discipleship and mentoring relationships.

**BIBLE AND THEOLOGY REQUIRED COURSES**

**Total Credits: 30**

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<td>BIB 210</td>
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<tr>
<td>THE 201</td>
<td>Systematic Theology I</td>
<td>3</td>
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<td>THE 202</td>
<td>Systematic Theology II</td>
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<tr>
<td>THE 203</td>
<td>Systematic Theology III</td>
<td>3</td>
</tr>
<tr>
<td>BIB 310</td>
<td>Old Testament Prophets</td>
<td>3</td>
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<tr>
<td>BIB 203</td>
<td>The Life of Christ</td>
<td>3</td>
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<tr>
<td>THE 302</td>
<td>Theology of the Holy Spirit</td>
<td>3</td>
</tr>
<tr>
<td>BIB 211</td>
<td>The Writings of Paul</td>
<td>3</td>
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<td>Introduction to Apologetics</td>
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<td>CH 400</td>
<td>Church History I</td>
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**CH 400** Church History I 3 Credits

**30 Credits**

**GENERAL EDUCATION CORE**

<table>
<thead>
<tr>
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<th>Course Title</th>
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<tr>
<td>ENG 111</td>
<td>English Grammar</td>
<td>3</td>
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<tr>
<td>ENG 112</td>
<td>English Composition</td>
<td>3</td>
</tr>
<tr>
<td>COM 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ENG 201</td>
<td>Introduction to English Literature</td>
<td>3 Credits</td>
</tr>
<tr>
<td></td>
<td>Freshman Studies</td>
<td>3</td>
</tr>
</tbody>
</table>

**18 Credits**
GENERAL EDUCATION AND HUMANITIES DISTRIBUTION
Total Credits: 27

Students must have a total of 27 credit hours from the following courses. Six (6) hours must be taken from the Natural Science area; six (6) hours from social/behavioral sciences; and nine (9) hours from the humanities/fine arts area. Students must take either a year of Biblical languages or a year (6 hours) of modern languages in order to fulfill the humanities/fine arts requirement.

The student is expected to:
• Demonstrate the ability to think critically and creatively.
• Apply analytical reasoning across academic disciplines.
• Demonstrate proficiency in written and oral communication.
• Develop a foundation for ethical decision making.
• Show competence in the fundamentals of human communication as defined by communication theories.

Humanities/Fine Arts**

| CR 200 | World Religions | 3 Credits |
| PHIL 102 | Introduction to Philosophy | 3 Credits |
| COM 360 | Communication in Church Organizations | 3 Credits |
| COM 450 | Effective Religious Communications | 3 Credits |
| THE 400 | Christian Ethics | 3 Credits |
| MU 100 | Music Appreciation | 3 Credits |
| MU 425 | Music in the African American Experience | 3 Credits |
| MU 200 | Church Music and Worship | 3 Credits |
| MU 220 | Praise and Worship | 3 Credits |
| MU 315 | Vocal Techniques | 3 Credits |
| MU 450 | Orchestra Music for Churches: Music Selection | 3 Credits |
| MU 475 | Orchestra Music for Churches: Conducting Foreign Languages** | 3 Credits |

Foreign Language Options** (3 Credits each)

| FL 200 | Spanish I: Elementary Grammar |
| FL 250 | Spanish II: Intermediate Grammar |
| FL 210 | French I: Elementary Grammar |
| FL 260 | French II: Intermediate Grammar |
| HEB 200 | Elementary Hebrew Grammar and Reading I |
| HEB 210 | Elementary Hebrew Grammar and Reading II |
| HEB 410 | Exegesis of the Hebrew Bible |
| GRE 200 | Elementary New Testament Greek: Reading and Grammar I |
| GRE 210 | Elementary New Testament Greek: Reading and Grammar II |
| GRE 410 | Exegesis of the Greek New Testament |
** A student must take one year of a foreign language if the language is to count for General Education distribution credit. Either a Biblical or a modern language may count toward foreign language distribution credit.

### Natural and Computer Sciences***

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMP 100</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>COMP 200</td>
<td>Word Processing and Desktop Publishing</td>
<td>3</td>
</tr>
<tr>
<td>COM 340</td>
<td>Media Economics and Management</td>
<td>3</td>
</tr>
<tr>
<td>COM 355</td>
<td>Television and Internet Broadcasting</td>
<td>3</td>
</tr>
<tr>
<td>COM 380</td>
<td>Multimedia Programming and Production</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 101</td>
<td>Introduction to Biology</td>
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### Social, Behavioral Sciences***

<table>
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<th>Course Title</th>
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<tbody>
<tr>
<td>HIST 120</td>
<td>Ancient Civilizations</td>
<td>3</td>
</tr>
<tr>
<td>HIST 342</td>
<td>The African American Religious Experience</td>
<td>3</td>
</tr>
<tr>
<td>SS 200</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SS 210</td>
<td>Sociology</td>
<td>3</td>
</tr>
<tr>
<td>SS 320</td>
<td>Marriage and the Family</td>
<td>3</td>
</tr>
<tr>
<td>SS 370</td>
<td>Sociology of Youth Culture</td>
<td>3</td>
</tr>
<tr>
<td>SS 380</td>
<td>Popular Culture</td>
<td>3</td>
</tr>
<tr>
<td>EDU 450</td>
<td>Learning Styles and Behavior: Children</td>
<td>3</td>
</tr>
<tr>
<td>EDU 455</td>
<td>Learning Styles and Behavior: Adults</td>
<td>3</td>
</tr>
<tr>
<td>CH 200</td>
<td>Religion in America</td>
<td>3</td>
</tr>
<tr>
<td>CR 300</td>
<td>Islam: An Introduction</td>
<td>3</td>
</tr>
<tr>
<td>CH 401</td>
<td>Church History II: An Introduction</td>
<td>3</td>
</tr>
<tr>
<td>CR 350</td>
<td>Religions of Africa</td>
<td>3</td>
</tr>
<tr>
<td>CR 375</td>
<td>African Religions in the New World</td>
<td>3</td>
</tr>
<tr>
<td>CR 400</td>
<td>Folk Religion, Medicine, and Magic</td>
<td>3</td>
</tr>
</tbody>
</table>

***A student must take six credits from these courses, coupled with the six credits of Field Education and Internship credits that all students must have.

### Minor and Electives (12 Credits)

### Freshman Studies (3 Credits)

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman Studies I</td>
<td>1</td>
</tr>
<tr>
<td>Freshman Studies II</td>
<td>2</td>
</tr>
</tbody>
</table>

All students are required to take two (2) freshman studies courses that must be taken during the first year of their academic program. The second of the two (2) courses will include a strong emphasis on how to successfully research and write academic papers and on other matters related to college life.
## Practical Ministry Core Courses (9 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB 102</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>UM 200</td>
<td>Urban Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>EVA 200</td>
<td>Introduction to Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>SS 350</td>
<td>Human Relations</td>
<td>3</td>
</tr>
<tr>
<td>CHAD 102</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>THE 200</td>
<td>Spiritual Warfare</td>
<td>3</td>
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</tbody>
</table>

## Field Education and Internship (6 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>FED</td>
<td>Teaching/Preaching/Counseling/Administration</td>
<td>3</td>
</tr>
<tr>
<td>INTERNSHIP</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

Field Education credits may be accumulated from summer work or from work that a student is doing in a given semester. The work may be done at an official site, as designated by the Field Placement Office, the Office of the Dean of Student Affairs Office, or from another site where students have elected to work. Field Education is designed to give students practical experience in specific areas of ministry. Credit for this work will be assigned as the students meet requirements for their major areas of study. Each major will award 3 credits for Field Education credit and 3 hours for Internship credit during the student’s career. The Field Education courses will be taken during the first and second year of a person’s academic program.

### What are the goals of the Field Education program?

1. To assist students in exercising stewardship over their God-given educational opportunities.
2. To provide technical, practical, and spiritual assistance to local congregations, community organizations, denominations, families, schools, etc., as students fulfill their mission.
3. To aid students in the discovery and application of their spiritual gifts.
4. To take the All Saints message and ministry to the community.
5. To expose students to a wide-range of ministry styles, settings, and programs.
6. To secure mentors for current students.
7. To identify potential sources of employment for students.
8. To treat settings in which students can apply principles of academic theory and practice.

### REQUIREMENTS:

Field Education work is required of all students who are currently taking at least nine (9) hours of course work during a given semester. Students who serve as pastors, teachers, praise and worship leaders, department leaders, youth presidents/ministers, and in other ministry capacities should structure their fieldwork around specific assignments. However, a student must officially register for Field Education credit at the beginning of the semester and secure faculty/staff approval and supervision before credit can be awarded for such work.

Areas in which students will be awarded credit for field work in a given major field of study are: Teaching, Counseling, Preaching, and Administration (one credit is given for Teaching, Counseling, and for Preaching, and two credits are given for Administration).

A student’s major area of study must be listed on the Field Education application so that proper credit can be awarded in the area that the credits are to be assigned.
Internship Credits and Work
Students may fulfill their internship requirements either over the course of one summer working full-time or part-time during the last year of their program. The work may be spread out over a period of two semesters. Students must accumulate a total of 450 hours of internship hours in order to fulfill this requirement.

**Special Requirements:** All records and contractual arrangements for fieldwork must be pre-approved by the Dean of Student Affairs.

All courses in primary subject areas that are beyond the required number of hours in the program are listed as electives. Students may take these courses or substitute them for others that may apply toward a minor subject area.

**SUMMARY OF BACHELOR’S DEGREE REQUIREMENTS:**
1. A minimum of thirty (30) credit hours of Bible and theology courses.
2. A minimum of forty-five (45) credits of General Education and Humanities Required Courses.
3. A minimum of twelve hours (12) of General Education distribution elective credits.
4. A minimum of twenty-seven (27) hours of courses in a designated professional major area of study.
5. A minimum of nine (9) credit hours of practical ministries core courses.
6. Three (3) credit hours of freshman studies.
7. Six (6) credit hours of Field Education and Internship.
8. Completion of a minimum of 30 semester hours of coursework in residence at All Saints.
10. Application for graduation.
11. Payment of graduation fees.
12. Complete internship work in a local church or Para-church agency.
13. Maintain at least a 2.00 grade point average.

**LEADERSHIP STUDIES MAJOR**
This major provides a Biblically based curriculum to equip those who have been called by God to serve in the area of leadership. Its purpose to raise a new generation of Christian leaders who base their leadership styles and methods on the example of Jesus Christ as revealed in - and through - the Bible.

**The student is expected to:**

- Be aware of the nature and importance of leadership.
- Define leadership behaviors, attitudes, and styles.
- Compare and contrast leadership theories.
- Understand the roles of power, politics, and influence in the process of leadership.
- Explain the roles of motivation, influence, and problem solving in the leadership process.
- Analyze the role of the leader in the leadership process.
Biblical and Theology Required Courses 30 Credits
General Education and Humanities Required 27 Credits
Courses
General Education Core 18 Credits
Leadership Studies 27 Credits
Minor Or General Electives 12 Credits
Practical Ministries 9 Credits
Internship and Field Education 6 Credits
Total Credit Hours 129 Credits

Leadership Courses**** (27 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LE 303</td>
<td>Assessing Organizational Strategies</td>
<td>3</td>
</tr>
<tr>
<td>LE 306</td>
<td>Building and Managing Effective Organizations</td>
<td>3</td>
</tr>
<tr>
<td>LE 307</td>
<td>Interpersonal Communication &amp; Conflict Management</td>
<td>3</td>
</tr>
<tr>
<td>LE 308</td>
<td>The Dynamics of Mentoring</td>
<td>3</td>
</tr>
<tr>
<td>LE 310</td>
<td>The Servant</td>
<td>3</td>
</tr>
<tr>
<td>LE 318</td>
<td>Dynamics of Biblical Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LE 320</td>
<td>Leadership Principles: Business</td>
<td>3</td>
</tr>
<tr>
<td>MIS 350</td>
<td>Church Planting in a Global Context</td>
<td>3</td>
</tr>
<tr>
<td>LE 381</td>
<td>The Making of a Leader</td>
<td>3</td>
</tr>
<tr>
<td>LE 400</td>
<td>Personality Types and Leadership Styles</td>
<td>3</td>
</tr>
<tr>
<td>LE 410</td>
<td>Leaders and Managers</td>
<td>3</td>
</tr>
<tr>
<td>LE 450</td>
<td>The Leader’s Spiritual, Psychological and Physical Health</td>
<td>3</td>
</tr>
<tr>
<td>LE 465</td>
<td>Strategic Planning and Assessment for Churches and Businesses</td>
<td>3</td>
</tr>
<tr>
<td>LE 475</td>
<td>Leadership Internship</td>
<td>3</td>
</tr>
</tbody>
</table>

** A minimum of nine (9) courses must be selected from this area, which must include an internship and three other 400-level courses.
# PROGRAM OF STUDY

*Indicates required courses

## LEADERSHIP STUDIES MAJOR

### FIRST YEAR

#### FALL

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BIB 110</td>
<td>Old Testament Survey</td>
<td>3</td>
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<tr>
<td>PHIL 102</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>ENG 111</td>
<td>English Grammar</td>
<td>3</td>
</tr>
<tr>
<td>COMP 100</td>
<td>Introduction to Computers</td>
<td>3</td>
</tr>
<tr>
<td>FS I</td>
<td>Freshman Studies</td>
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<tr>
<td>FED</td>
<td>Field Education</td>
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17 Credits

#### SPRING

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<th>Course</th>
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<tbody>
<tr>
<td>BIB 210</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>COMP 200</td>
<td>Word Processing and Desktop Publishing</td>
<td>3</td>
</tr>
<tr>
<td>ENG 112</td>
<td>English Composition</td>
<td>3</td>
</tr>
<tr>
<td>FS II</td>
<td>Freshman Studies II</td>
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<tr>
<td>FED</td>
<td>Field Education</td>
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<tr>
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</table>

15 Credits

### SECOND YEAR

#### FALL

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<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>THE 201</td>
<td>Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>BIB 203</td>
<td>The Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>COM 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>SS 200</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>FL 200 or 210</td>
<td>Spanish I: Elementary Grammar or French I: Elementary Grammar</td>
<td>3</td>
</tr>
<tr>
<td>HEB 200</td>
<td>Elementary Hebrew Grammar and Reading I</td>
<td>3</td>
</tr>
<tr>
<td>GRE</td>
<td>Elementary New Testament Greek Reading and Grammar</td>
<td>3</td>
</tr>
<tr>
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18 Credits

#### SPRING

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>THE 202</td>
<td>Systematic Theology II</td>
<td>3</td>
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<tr>
<td>SS 210</td>
<td>Sociology</td>
<td>3</td>
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<tr>
<td>ENG 201</td>
<td>English Literature</td>
<td>3</td>
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<tr>
<td>FL 250</td>
<td>Spanish II: Intermediate Grammar</td>
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<tr>
<td>or 260</td>
<td>French II: Intermediate Grammar</td>
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<td>HEB 210</td>
<td>Elementary Hebrew Grammar and Reading II</td>
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<tr>
<td>GRE</td>
<td>Elementary New Testament Greek: Reading and Grammar II</td>
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16 Credits
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<tr>
<th>Third Year</th>
<th>Fall</th>
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<tbody>
<tr>
<td>CR 200 World Religions</td>
<td>3 Credits</td>
<td></td>
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<tr>
<td>BIB 310 Old Testament Prophets</td>
<td>3 Credits</td>
<td></td>
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<tr>
<td>THE 130 Introduction to Apologetics</td>
<td>3 Credits</td>
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<td>LE Elective</td>
<td>3 Credits</td>
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</tr>
<tr>
<td>LE Elective</td>
<td>3 Credits</td>
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<td></td>
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<tr>
<td>15 Credits</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td></td>
<td></td>
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<tr>
<td>TH 302 Theology of the Holy Spirit</td>
<td>3 Credits</td>
<td></td>
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<tr>
<td>BIB 211 The Writings of Paul</td>
<td>3 Credits</td>
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<td>3 Credits</td>
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<td>3 Credits</td>
<td></td>
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<tr>
<td>LE Elective</td>
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<tr>
<td>15 Credits</td>
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<tr>
<td>Fourth Year</td>
<td>Fall</td>
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<tr>
<td>CH 400 Church History I</td>
<td>3 Credits</td>
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<td>LE Elective</td>
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<td>LE Elective</td>
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<td>18 Credits</td>
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<tr>
<td>Spring</td>
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<td>CH 401 Church History II</td>
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<tr>
<td>LE 475 Leadership Internship</td>
<td>3 Credits</td>
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<td></td>
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<tr>
<td>LE Elective</td>
<td>3 Credits</td>
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<td>LE Elective</td>
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<tr>
<td>15 Credits</td>
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<tr>
<td>Total Credits: 129</td>
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<td></td>
</tr>
</tbody>
</table>
URBAN MINISTRIES MAJOR

This major provides a Biblically based curriculum that equips the students who plan to pursue ministry opportunities in urban settings. It is designed to demonstrate the key needs of urban people and the diverse ministry opportunities that exist in these settings. Students learn the art of evangelism and church planting in urban settings.

The student is expected to:

- Demonstrate understanding of the Biblical mandate, the Great Commission.
- Acquire the skills to peacefully spread the gospel message of love to people in different urban settings.
- Develop the ability to provide ministry and care to those who are hurting and suffering.
- Develop the leadership skills that will lead others to find hope through the word of God from the simple principle of “teach a man to fish.”
- Understand the work of the Body of Christ in the community
- Perform activities that will increase their commitment to the teaching ministry in urban areas.
- Be able to develop relevant material for teaching in urban areas.
- Be able to work in areas of ministry in highly populated areas and non rural locales

Biblical and Theology Required Courses 30 Credits
General Education and Humanities Required 27 Credits
Courses
General Education Core 18 Credits
Major: Urban Ministries 27 Credits
Minor or General Electives 12 Credits
Practical Ministries 9 Credits
Internship and Field Education 6 Credits
Total Credit Hours 129 Credits
### Urban Ministries Courses**** (27 Credits)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS 250</td>
<td>Intercultural Studies</td>
<td>3</td>
</tr>
<tr>
<td>SS 370</td>
<td>Sociology of Youth Culture</td>
<td>3</td>
</tr>
<tr>
<td>SS 380</td>
<td>Popular Culture</td>
<td>3</td>
</tr>
<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership</td>
<td>3</td>
</tr>
<tr>
<td>LE 373</td>
<td>Effective Ministry Management</td>
<td>3</td>
</tr>
<tr>
<td>LE 400</td>
<td>Personality Types and Leadership Styles</td>
<td>3</td>
</tr>
<tr>
<td>LE 450</td>
<td>The Leader’s Spiritual, Psychological and Physical Health</td>
<td>3</td>
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<tr>
<td>LE 465</td>
<td>Strategic Planning &amp; Assessment for Churches &amp; Businesses</td>
<td>3</td>
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<tr>
<td>PASM 300</td>
<td>Fund Raising and Stewardship in the Local Church</td>
<td>3</td>
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<tr>
<td>YM 320</td>
<td>Moral and Spiritual Development of Young People</td>
<td>3</td>
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<tr>
<td>MU 310</td>
<td>Effective Music for Youth Ministries</td>
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<tr>
<td>UM 150</td>
<td>Establishing Community Development and Non-Profit Corporations</td>
<td>3</td>
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<tr>
<td>UM 200</td>
<td>Urban Evangelism</td>
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<tr>
<td>UM 225</td>
<td>Grant Writing and Fund Raising for Urban Ministries</td>
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<tr>
<td>UM 230</td>
<td>Faith-Based Community Development: Housing</td>
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<td>UM 250</td>
<td>Faith-Based Economic Development and Job Placement</td>
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<td>UM 275</td>
<td>Faith-Based Community Development: Teen and Single Parents</td>
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<td>UM 300</td>
<td>Urban Sociology</td>
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<tr>
<td>UM 350</td>
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<td>UM 475</td>
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### Minor and Electives (12 Credits)

**A minimum of nine (9) courses must be selected from this area, which must include an internship and three other 400-level courses.**
## PROGRAM OF STUDY *Indicates required courses
### URBAN MINISTRIES MAJOR

### FIRST YEAR
#### FALL
<table>
<thead>
<tr>
<th>Course</th>
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<tr>
<td>BIB 110</td>
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<td>PHIL 102</td>
<td>Introduction to Philosophy</td>
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<tr>
<td>MATH 103</td>
<td>Basic Concepts of Mathematics</td>
<td>3 Credits</td>
</tr>
<tr>
<td>ENG 111</td>
<td>English Grammar</td>
<td>3 Credits</td>
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<tr>
<td>FS I</td>
<td>Freshman Studies</td>
<td>1 Credit</td>
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<tr>
<td>FED</td>
<td>Field Education</td>
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#### SPRING
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<tr>
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<td>ENG 112</td>
<td>English Composition</td>
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<td>FS II</td>
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<td>Elective</td>
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<td>Elective</td>
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<tr>
<td><strong>Total Credits</strong></td>
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<td><strong>18 Credits</strong></td>
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### SECOND YEAR
#### FALL
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>THE 201</td>
<td>Systematic Theology I</td>
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<tr>
<td>BIB 203</td>
<td>The Life of Christ</td>
<td>3 Credits</td>
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<td>COM 201</td>
<td>Public Speaking</td>
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<td>BIOL 101</td>
<td>Introduction to Biology</td>
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<td>FL 200</td>
<td>Spanish I: Elementary Grammar-or French I: Elementary Grammar</td>
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<tr>
<td>HEB 200</td>
<td>Elementary Hebrew Grammar and Reading I</td>
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<tr>
<td>or Elementary New Testament Greek Reading and Grammar I</td>
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<td>GRE</td>
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<td><strong>Total Credits</strong></td>
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#### SPRING
<table>
<thead>
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<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>THE 202</td>
<td>Systematic Theology II</td>
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<tr>
<td>SS 210</td>
<td>Sociology</td>
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<tr>
<td>ENG 201</td>
<td>English Literature</td>
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<tr>
<td>FL 250</td>
<td>Spanish II: Intermediate Grammar or French II: Intermediate Grammar</td>
<td>3 Credits</td>
</tr>
<tr>
<td>HEB 210</td>
<td>Elementary Hebrew Grammar and Reading II</td>
<td>3 Credits</td>
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<tr>
<td>or Elementary New Testament Greek Reading and Grammar II</td>
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<td>GRE</td>
<td>Elective</td>
<td>3 Credits</td>
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<tr>
<td>FED</td>
<td>Field Education</td>
<td>1 Credit</td>
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<tr>
<td>Elective</td>
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<td><strong>Total Credits</strong></td>
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</table>
PASTORAL MINISTRIES MAJOR

This major provides a Biblically based curriculum to equip those who plan to pursue ministry as senior pastors. The students explore both professional and practical aspects of the pastoral ministry. Special emphasis is placed on assisting students in building their staff and in planning for their ministry.

The student is expected to:

- Effectively communicate the Gospel message of Jesus Christ and thus inspire non-believers to claim Jesus as Lord.
- Plan, organize, write and deliver sermons and lessons in promoting spiritual development.
- Acquire the skills to officiate and conduct the ceremonial services that are essential for the spiritual care of people.
- Develop community leadership skills and promote involvement in the local community.
Courses
General Education Core  18 Credits
Pastoral Ministries  27 Credits
Minor or General Electives  12 Credits
Practical Ministries Core  9 Credits
Internship and Field Education  6 Credits
Total Credit Hours  129 Credits

PASTORAL MINISTRIES (27 Credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>UM 150</td>
<td>Establishing Community Development and Non-Profit Corporations</td>
<td>3</td>
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<tr>
<td>PASM200</td>
<td>Pastoral Theology I</td>
<td>3</td>
</tr>
<tr>
<td>PASM210</td>
<td>Pastoral Theology II</td>
<td>3</td>
</tr>
<tr>
<td>COM 360</td>
<td>Communication in Church Organizations</td>
<td>3</td>
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<tr>
<td>THE 400</td>
<td>Christian Ethics</td>
<td>3</td>
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<tr>
<td>MU 200</td>
<td>Church Music and Worship</td>
<td>3</td>
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<tr>
<td>COM 450</td>
<td>Effective Religious Communication</td>
<td>3</td>
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<tr>
<td>PASM300</td>
<td>Fund Raising and Stewardship in the Local Church</td>
<td>3</td>
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<tr>
<td>LE 318</td>
<td>Dynamics of Biblical Leadership</td>
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<tr>
<td>MIS 430</td>
<td>Biblical and Theological Perspectives on Missions</td>
<td>3</td>
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<tr>
<td>PASM250</td>
<td>Homiletics</td>
<td>3</td>
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<tr>
<td>SS 250</td>
<td>Intercultural Studies</td>
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<tr>
<td>LE 302</td>
<td>Principles of Effective Leadership</td>
<td>3</td>
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<tr>
<td>LE 381</td>
<td>The Making of a Leader</td>
<td>3</td>
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<tr>
<td>LE 306</td>
<td>Building and Managing Effective Organizations</td>
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<td>LE 307</td>
<td>Interpersonal Communications &amp; Conflict Management</td>
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<td>MIS 350</td>
<td>Church Planting in a Global Context</td>
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<td>LE 450</td>
<td>The Leader’s Spiritual, Psychological and Physical Health</td>
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<td>LE 465</td>
<td>Strategic Planning and Assessment for Churches and Businesses</td>
<td>3</td>
</tr>
<tr>
<td>LE 475</td>
<td>Leadership Internship</td>
<td>3</td>
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</table>

Minor and Electives  12 Credits

**** A minimum of nine (9) courses must be selected from this area, which must include an internship and three other 400-level courses.
# PROGRAM OF STUDY *Indicates required courses

## PASTORAL MINISTRIES MAJOR

### FIRST YEAR

**FALL**
- BIB 110 Old Testament Survey: 3 Credits
- BIB 203 The Life of Christ: 3 Credits
- COMP 100 Introduction to Computers: 3 Credits
- ENG 111 English Grammar: 3 Credits
- MATH 103 Basic Concepts of Mathematics: 3 Credits
- FS I Freshman Studies: 1 Credit
- FED Field Education: 1 Credit

**SPRING**
- BIB 210 New Testament Survey: 3 Credits
- COMP 200 Word Processing & Desktop Publishing: 3 Credits
- ENG 112 English Composition: 3 Credits
- THE 130 Introduction to Apologetics: 3 Credits
- FS II Freshman Studies II: 2 Credits
- FED Field Education: 1 Credit

17 Credits

### SECOND YEAR

**FALL**
- THE 201 Systematic Theology I*: 3 Credits
- COM 201 Public Speaking*: 3 Credits
- FL 200 or Spanish I: Elementary Grammar: 3 Credits
- HEB or GRE 200 Elementary Hebrew Grammar and Reading I
- HIST 342 The African American Religious Experience: 3 Credits
- Elective: 3 Credits
- Elective: 3 Credits

18 Credits

**SPRING**
- THE 202 Systematic Theology II*: 3 Credits
- ENG 201 Introduction to English Literature*: 3 Credits
- FL 250 or Spanish II: Intermediate Grammar: 3 Credits
- HEB or GRE 210 Elementary Hebrew Grammar and Reading II
- FED Field Education: 1 Credit
- Elective: 3 Credits

13 Credits
## THIRD YEAR

### FALL

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CR 200</td>
<td>World Religions</td>
<td>3</td>
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<tr>
<td>BIB 310</td>
<td>Old Testament Prophets</td>
<td>3</td>
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<tr>
<td>SS 200</td>
<td>Introduction to Psychology</td>
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**Total Credits:** 15

### SPRING

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>THE 302</td>
<td>Theology of the Holy Spirit</td>
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<tr>
<td>SS 210</td>
<td>Introduction to Sociology</td>
<td>3</td>
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<tr>
<td>BIB 211</td>
<td>The Writings of Paul</td>
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**Total Credits:** 15

## FOURTH YEAR

### FALL

<table>
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<tr>
<td>CH 400</td>
<td>Church History I</td>
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<td>COM 360</td>
<td>Communications in Church Organizations</td>
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<tr>
<td>THE 400</td>
<td>Christian Ethics</td>
<td>3</td>
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<tr>
<td>PM</td>
<td>Elective</td>
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<td>PM</td>
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**Total Credits:** 18

### SPRING

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<tr>
<td>LE 475</td>
<td>Leadership Internship</td>
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<td>PM</td>
<td>Elective</td>
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**Total Credits:** 18

**TOTAL CREDITS: 129**
BIBLE EDUCATION AND TEACHING MAJOR

The purpose of this program is to prepare students for teaching the Bible, serving in administrative roles in Christian schools, foreign mission agencies, and in public schools in the U.S. Students will be equipped to serve in the growing field of Christian education.

The student is expected to:
- Demonstrate general knowledge in the areas of Biblical Education, history, theology, and church administration
- Develop techniques so that they will be able to improve the quality of their teaching methods.
- Acquire the skills to become a competent teacher and to provide educational leadership in a church or school setting.
- Become equipped with the knowledge, attitude, and skills to train and develop competencies in workers for positions in church educational programs.
- Develop competencies in planning, organizing, and evaluating effective church educational programs.
- Develop relevant material for teaching in local congregations.

Biblical and Theology Required Courses 30 Credits
General Education and Humanities Required 27 Credits
Courses
General Education Core 18 Credits
Bible Education and Teaching 27 Credits
Minor or General Electives 12 Credits
Practical Ministries Core 9 Credits
Internship and Field Education 6 Credits
Total Credit Hours 129 Credits
### BIBLE EDUCATION AND TEACHING COURSES (27 Credits)

<table>
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<tr>
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<tr>
<td>EDU 200</td>
<td>Pedagogy</td>
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<td>EDU 210</td>
<td>Bible Study and Teaching</td>
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<td>EDU 300</td>
<td>Introduction to Christian Education</td>
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<td>EDU 310</td>
<td>Conference Planning and Administration</td>
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<td>EDU 350</td>
<td>Christian Education II: Administration</td>
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<td>EDU 360</td>
<td>Administrative Practices for Christian Schools</td>
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<td>EDU 375</td>
<td>Christian Education for Children</td>
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<td>EDU 390</td>
<td>Christian Education for Youth Ministry</td>
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<td>EDU 400</td>
<td>Christian Education III: Curriculum Design</td>
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<td>EDU 401</td>
<td>Curriculum Design for K-8 Christian Schools</td>
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<td>EDU 402</td>
<td>Curriculum Design for 9-12 Christian Schools</td>
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<td>EDU 410</td>
<td>Advanced Methods of Teaching Bible I</td>
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<td>EDU 425</td>
<td>Advanced Methods of Teaching Bible II</td>
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<td>EDU 450</td>
<td>Learning Styles and Behavior: Children</td>
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<td>EDU 455</td>
<td>Learning Styles and Behavior: Adults</td>
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<td>BIB 400</td>
<td>Ancient Near Eastern Customs and Practices</td>
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<td>Technology and Teaching I: Distance Learning</td>
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<tr>
<td>COM 425</td>
<td>Technology and Teaching II: Curriculum Design</td>
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**Minor and Electives**

A minimum of nine (9) courses must be selected from this area, which must include an internship and three (3) 400-level courses.
## PROGRAM OF STUDY *Indicates required courses

### BIBLE EDUCATION AND TEACHING

#### FIRST YEAR

**FALL**
- **BIB 110** Old Testament Survey 3 Credits
- **COMP 100** Introduction to Computers 3 Credits
- **ENG 111** English Grammar 3 Credits
- **MATH 103** Basic Concepts of Mathematics 3 Credits
- **FS I** Freshman Studies 1 Credit
- **FED** Field Education 1 Credit
- **Elective** 3 Credits

**Total Credits: 17**

**SPRING**
- **BIB 210** New Testament Survey 3 Credits
- **BET** Elective 3 Credits
- **COMP 200** Word Processing & Desktop Publishing 3 Credits
- **ENG 112** English Composition 3 Credits
- **FS II** Freshman Studies II 2 Credits
- **FED** Field Education 1 Credit

**Total Credits: 18**

#### SECOND YEAR

**FALL**
- **Elective** 3 Credits
- **THE 201** Systematic Theology I 3 Credits
- **BIB 203** The Life of Christ 3 Credits
- **COM 201** Public Speaking 3 Credits
- **FL 200** Spanish I: Elementary Grammar 3 Credits
  or French I: Elementary Grammar 3 Credits
- **HEB 200** Elementary Hebrew Grammar and Reading I 3 Credits
  or Elementary New Testament Greek: Reading and Grammar 3 Credits
- **GRE** 3 Credits

**Total Credits: 15**

**SPRING**
- **BET** Elective 3 Credits
- **THE 202** Systematic Theology II 3 Credits
- **BET** Elective 3 Credits
- **FL 250** Spanish II: Intermediate Grammar 3 Credits
  or French II: Intermediate Grammar 3 Credits
- **HEB 210** Elementary Hebrew Grammar and Reading II 3 Credits
  or Elementary New Testament Greek: Reading and Grammar II 3 Credits
- **GRE** 3 Credits
- **CH 400** Church History 1 Credit
- **FED** Field Education 1 Credit

**Total Credits: 16**
### THIRD YEAR

**FALL**

| CR 200 | World Religions | 3 Credits |
| BIB 310 | Old Testament Prophets | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| THE 130 | Introduction to Apologetics | 3 Credits |

**SPRING**

| THE 302 | Theology of the Holy Spirit | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| BIB 211 | The Writings of Paul | 3 Credits |
| BET | Elective | 3 Credits |
| LE 475 | Internship | 3 Credits |

**15 Credits**

### FOURTH YEAR

**FALL**

| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| EDU 450 | Learning Styles and Behavior: Children | 3 Credits |

**SPRING**

| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| BET | Elective | 3 Credits |
| EDU 455 | Learning Styles and Behavior: Adults | 3 Credits |

**15 Credits**

**TOTAL CREDITS: 129**

### MINOR STUDY AREAS

A student may attain a minor in any of the major areas of study by completing 21 credit hours of Professional Studies classes in the field. In addition, the following minor areas are also offered.

The letter after a designated 400 level internship course identifies a student's major.

**Minor 1** *Video Productions and Internet Broadcasting*

| COM 200 | Video Production I | 3 Credits |
| COM 220 | Video Production II | 3 Credits |
| COM 340 | Media Economics and Management | 3 Credits |
| COM 350 | Digital Editing and Encoding | 3 Credits |
| COM 355 | Internet Broadcasting | 3 Credits |
| COM 375 | Television Programming and Development | 3 Credits |
| COM 400 | Video Production Internship | 3 Credits |
Minor 5  Radio Broadcasting
***Students may elect to take 6 credit hours of upper-level leadership courses to fulfill this

Minor 2  Urban Ministries
This minor requires a minimum of 21 credit hours in Urban Ministry.

UM 150 Establishing Community Development 3 Credits
and Non-Profit Organizations
UM 300 Urban Sociology 3 Credits
UM 350 Urban Economics and Politics 3 Credits
UM 360 Urban Church Planting 3 Credits
UM 475 UM Internship 3 Credits
ELECTIVES: 6 Credits***

Minor 3  Prison Ministry
A minor in Prison Ministry will prepare a person to work in penal institutions. It will require
students to have a minimum of 21 credit hours in this field of study.

PM 100 Prison Ministry 3 Credits
PM 300 Criminology 3 Credits
PM 320 Juvenile Delinquency 3 Credits
PM 330 Institutional Captaincy 3 Credits
PM 340 Criminal Behavior 3 Credits
PM 400 PM Internship 3 Credits
ELECTIVES: 3 Credits***

***Students may elect to take an upper-level course to satisfy the elective requirement. The
course must be approved.

Minor 4  Leadership Studies
A minor in Leadership Studies will require a minimum of 21 credit hours in the leadership
study area.

LE 302 Principles of Effective Leadership 3 Credits
LE 318 Dynamics of Biblical Leadership 3 Credits
LE 303 Assessing Organizational Strategies 3 Credits
LE 306 Building and Managing Effective Organizations 3 Credits
LE 307 Interpersonal Communications & Conflict Management 3 Credits
LE 320 Leadership Principles: Business 3 Credits
ELECTIVES: 3 Credits***

***Students may elect to take an upper-level leadership course to fulfill this requirement.
This minor requires a minimum of 21 credit hours of courses in Radio Broadcasting and communications.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>COM 301</td>
<td>Radio Broadcasting: Production, Principles and Practices</td>
<td>3</td>
</tr>
<tr>
<td>COM 340</td>
<td>Media Economics and Management</td>
<td>3</td>
</tr>
<tr>
<td>COM 345</td>
<td>Media Programming</td>
<td>3</td>
</tr>
<tr>
<td>COM 360</td>
<td>Communication in Church Organizations</td>
<td>3</td>
</tr>
<tr>
<td>COM 400</td>
<td>Radio Broadcasting Internship</td>
<td>3</td>
</tr>
<tr>
<td>COM 380</td>
<td>Multimedia Programming and Production</td>
<td>3</td>
</tr>
<tr>
<td>COM 450</td>
<td>Effective Religious Communications</td>
<td>3</td>
</tr>
</tbody>
</table>

**Minor 6  Music Ministry**

This minor requires a minimum of 21 hours of courses in music. Courses are to be selected from the following list.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU 100</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>MU 200</td>
<td>Church Music and Worship</td>
<td>3</td>
</tr>
<tr>
<td>MU 220</td>
<td>Praise and Worship</td>
<td>3</td>
</tr>
<tr>
<td>MU 300</td>
<td>Music for Children’s Church</td>
<td>3</td>
</tr>
<tr>
<td>MU 310</td>
<td>Effective Music for Youth Ministries</td>
<td>3</td>
</tr>
<tr>
<td>MU 315</td>
<td>Vocal Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MU 320</td>
<td>Praise and Worship Leaders and Singers</td>
<td>3</td>
</tr>
<tr>
<td>MU 330</td>
<td>Advanced Vocal Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MU 350</td>
<td>Keyboard Improvisation</td>
<td>3</td>
</tr>
<tr>
<td>MU 375</td>
<td>Organ Music</td>
<td>3</td>
</tr>
<tr>
<td>MU 400</td>
<td>MUSIC Internship</td>
<td>3</td>
</tr>
<tr>
<td>MU 410</td>
<td>Choir Conducting</td>
<td>3</td>
</tr>
<tr>
<td>MU 425</td>
<td>Music in the African American Experience</td>
<td>3</td>
</tr>
<tr>
<td>MU 450</td>
<td>Orchestra Music for Churches: Music Selection</td>
<td>3</td>
</tr>
<tr>
<td>MU 475</td>
<td>Orchestra Music for Churches: Conducting</td>
<td>3</td>
</tr>
</tbody>
</table>

**Minor 7  Youth Ministry**

This minor requires a minimum of 21 hours of courses in the area of youth ministry. Courses may be selected from the following list.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSY 300</td>
<td>Adolescent Psychology</td>
<td>3</td>
</tr>
<tr>
<td>MU 310</td>
<td>Effective Music for Youth Ministries</td>
<td>3</td>
</tr>
<tr>
<td>SS 370</td>
<td>Sociology of Youth Culture</td>
<td>3</td>
</tr>
<tr>
<td>SS 380</td>
<td>Popular Culture</td>
<td>3</td>
</tr>
<tr>
<td>YM 100</td>
<td>Youth Ministry I: Models</td>
<td>3</td>
</tr>
<tr>
<td>YM 200</td>
<td>Youth Ministry II: Strategies</td>
<td>3</td>
</tr>
<tr>
<td>YM 300</td>
<td>Youth Ministry III: Programming and Administration</td>
<td>3</td>
</tr>
<tr>
<td>YM 310</td>
<td>Outdoor and Recreational Activities</td>
<td>3</td>
</tr>
<tr>
<td>YM 320</td>
<td>Moral and Spiritual Development of Young People</td>
<td>3</td>
</tr>
<tr>
<td>YM 400</td>
<td>YM Internship</td>
<td>3</td>
</tr>
</tbody>
</table>
Minor 8  Pastoral Ministries

This minor requires a minimum of 21 hours of courses in the area of pastoral ministry. Courses may be selected from the following list.

PASM200 Pastoral Theology I  3 Credits
PASM210 Pastoral Theology II  3 Credits
UM  200 Urban Evangelism  3 Credits
SS  250 Intercultural Studies  3 Credits
CR  200 World Religions  3 Credits
PASM250 Homiletics  3 Credits
PASM300 Fund Raising and Stewardship in the Local Church  3 Credits
LE  302 Principles of Effective Leadership  3 Credits
LE  450 The Leader’s Spiritual, Psychological and Physical Health  3 Credits
LE  465 Strategic Planning and Assessment for Churches and Businesses  3 Credits

Minor 9  Bible Education and Teaching

This minor requires a minimum of 21 hours of courses in the area of Bible Education and Teaching. Courses may be selected from the following list.

EDU 200 Pedagogy  3 Credits
EDU 210 Bible Study and Teaching  3 Credits
EDU 300 Introduction to Christian Education  3 Credits
EDU 310 Conference Planning and Administration  3 Credits
EDU 350 Christian Education II: Administration  3 Credits
EDU 375 Christian Education for Children  3 Credits
EDU 390 Christian Education for Youth Ministry  3 Credits
EDU 400 Christian Education III: Curriculum Design  3 Credits
EDU 410 Advanced Methods of Teaching Bible I  3 Credits
EDU 425 Advanced Methods of Teaching Bible II  3 Credits
EDU 450 Learning Styles and Behavior: Children  3 Credits
EDU 455 Learning Styles and Behavior: Adults  3 Credits
BIB 400 Ancient Near Eastern Customs and Practices  3 Credits
COM 410 Technology and Teaching I: Distance Learning  3 Credits
COM 425 Pioneering Women in 20th Century Christianity  3 Credits
### Minor 10  Missions Studies

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIS 200</td>
<td>Introduction to Missions</td>
<td>3</td>
</tr>
<tr>
<td>EVA 200</td>
<td>Introduction to Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>EVA 250</td>
<td>Mass Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>MIS 300</td>
<td>History of Missions</td>
<td>3</td>
</tr>
<tr>
<td>MIS 325</td>
<td>Missionary Beliefs and Practices</td>
<td>3</td>
</tr>
<tr>
<td>MIS 350</td>
<td>Church Planting in a Global Context</td>
<td>3</td>
</tr>
<tr>
<td>MIS 375</td>
<td>Liberation Theology</td>
<td>3</td>
</tr>
<tr>
<td>MIS 430</td>
<td>Biblical and Theological Perspectives on Missions</td>
<td>3</td>
</tr>
<tr>
<td>MIS 450</td>
<td>Comparative Anthropologies</td>
<td>3</td>
</tr>
<tr>
<td>MIS 400</td>
<td>Short Term Missions I: Practical Principles and Application</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(This course will be taught during the spring semester.)</em></td>
<td></td>
</tr>
<tr>
<td>MIS 420</td>
<td>Short Term Missions II: The Field Experience</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><em>(This course will be completed during the summer. Students who take this course will be required to keep a travel journal and submit a fifteen (15) page, typewritten paper summarizing his/her experience.)</em></td>
<td></td>
</tr>
</tbody>
</table>

### Minor 11  Women in Ministry

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>WIM 200</td>
<td>Women in Ministry: COGIC</td>
<td>3</td>
</tr>
<tr>
<td>WIM 250</td>
<td>Women in Ministry: Ecumenical Perspectives</td>
<td>3</td>
</tr>
<tr>
<td>WIM 300</td>
<td>Ministry to Women in Crisis</td>
<td>3</td>
</tr>
<tr>
<td>WIM 350</td>
<td>Women in Biblical History</td>
<td>3</td>
</tr>
<tr>
<td>WIM 375</td>
<td>Women’s Spirituality</td>
<td>3</td>
</tr>
<tr>
<td>WIM 400</td>
<td>Womanist or Feminist Theology</td>
<td>3</td>
</tr>
<tr>
<td>WIM 425</td>
<td>Pioneering Women in 20th Century Christianity</td>
<td>3</td>
</tr>
</tbody>
</table>

**ELECTIVES** 6 Credits
ADMISSIONS INFORMATION

REQUIREMENTS FOR DEGREE STUDENTS

All Saints Bible College admits persons who meet the spiritual and educational qualifications outlined in this section of the catalog. Race, age, gender, color, economic class, religion, denominational background, national origin or physical ability are not factors in the selection process. Some students enter directly upon graduation from high school. A significant number of our students are second-career students who have pursued ministry later in life.

General Entrance Requirements:
1. Submission of a completed application along with payment of a $30, non-refundable application fee.
2. An official transcript from an accredited high school, GED report or certification of equivalency of a high school education.
3. Home School applicants will be accepted on a case-by-case basis. A transcript of all secondary courses must, however, be submitted.
4. A Personal Statement (approximately 500 words) on the student’s call to ministry and how study at All Saints Bible College will prepare the student for work in church and society. This personal statement should include a reference to any past or present legal problems that the applicant may have on record.
5. Two (2) Letters of Reference.
6. Medical and health information.

Meeting the Academic Requirements:
The educational requirement is satisfied with an official transcript from an accredited high school showing that the student has a minimum grade point average of 2.0. Degree-candidates must score a 700 or better on the Scholastic Aptitude Test (SAT) or an 18 or better on the American College Test (ACT).

Exceptions: Students who are more than 22 years of age are not required to take the SAT or ACT. Official high school transcripts will be used to evaluate his/her application.

All of the requested information should clearly demonstrate the applicant’s ability and commitment to doing college-level academic work.

Letters of Reference:
Letters of reference should be submitted by persons whom the student knows and who are capable of giving accurate information on the student’s moral, spiritual, and intellectual preparation for study at All Saints Bible College. Students should follow instructions included with the application form in order to know how letters of reference are to be properly submitted. If a letter is written by a relative, please indicate this to us.

Medical Information:
Evidence of adequate medical and health insurance and proof of immunization are required for full-time and foreign students. Exceptions to the immunization requirement are made for those persons born before 1956 who have health conditions prohibiting the use of vaccines or who have religious beliefs against the use of vaccines. All Saints Bible College expects students to volunteer information as to their medical and physical health conditions for the purpose of obtaining reasonable assistance in mitigating the effects of conditions that may otherwise limit their participation in and completion of its academic programs. This report should include a record of all existing learning disabilities.
Acceptance
A student may apply to All Saints Bible College at any point during the academic year. Applications are considered after all of the requested information has been submitted. Applicants will receive a notice from the Admissions Office once all material has been submitted. Within 3 weeks following the completion of the application process, the prospective student will receive a written notice of acceptance or rejection.
All students who are still in high school must ensure that their final transcripts are sent to the college within 10 days after graduation.
In order to reserve a place in the class, all accepted students must make a non-refundable $100 enrollment deposit to the Bible College. Those students who wish to reside in campus housing must make an additional deposit to reserve a room in the residence hall or a unit in the apartment building. The enrollment deposit applies only to the student’s first term at All Saints Bible College.

Provisional Admission
Students may be admitted provisionally if all needed information and supporting documentation is not received at the beginning of the expected term of enrollment. The student will receive a letter from the Office of Admissions stating the terms of his/her enrollment and the date by which all requirements are to be satisfied. Under provisional admission, the student’s admission file must be completed by the end of their first term; otherwise the student is not allowed to enroll for the next term without proper determination of admission standing.

Probational Admission
A student whose prior academic work does not meet general admissions requirements may be admitted on academic probation, if he/she makes a written appeal to the Academic Dean. This appeal should state the student’s deficiency and formally request the “Provisional Admissions” status.
He/she will be given a pre-admissions test. After getting a passing score on the test, he/she may be admitted conditionally for one semester and will be assigned special courses for the semester. If he/she receives passing grades in the assigned courses, he/she will be removed from probation and continue with regular enrollment.
Students admitted under this condition are required to take a reduced course load, maintain a grade point average of 2.0 (on a 4.0 scale), and use the academic resources provided by the Dean of Students Office.

Transfer Students
A student desiring to transfer from another college must meet all the general admissions requirements. A transfer student will be admitted to All Saints Bible College upon evidence of satisfactory work performed at and honorable dismissal from the college previously attended. In addition to his/her proof of high school education, the student should request the registrar of each school attended since high school to send an official transcript of the student’s academic work. A student may receive transfer credit for as many as 100 credits received at other institutions.

Continuing Education Units (CEU)
All Saints participates in a variety of educational programs, seminars, and training sessions that serve both church and society. During each of the major Church of God in Christ conventions, All Saints may offer special classes to delegates and interested persons. Persons who attend these sessions may receive CEU credit for their efforts. CEU credit is assigned based on the number of contact hours that a student has with a teacher in a structured environment and on the number of hours spent on related work outside of the structured setting. Normal academic credit may be granted for such work in some instances; specifically when the work is tied to work in other
institutional or residential programs. The appeals for such credits must be made in writing to the academic dean.

**Advance Placement and Life Experience Credits**
Prospective students come from varied academic backgrounds, and they also possess a wide-ranging degree of academic abilities and experiences. All Saints recognizes this range of differences and reflects its understanding in admissions policies. Some students may “test out” of general education and language courses, based on prior academic experience or knowledge. Appeals for such exceptions must be requested in writing before a student will be granted this privilege. In some instances, students may appeal to demonstrate their competency through other means.

As many as 24 credits may be granted to a student for outstanding life experience in a given field of ministry or professional service. Appeal for such credit is to be made in writing to the Director of Admissions. The 24-credits may be granted in the form of exemption from certain general education and professional studies courses.

**Advanced Placement Portfolio**
All students who request advance placement must compile an Advanced Placement Portfolio that will outline all prior experiences and educational attainments that specifically qualify him/her for the advanced placement. The portfolio must be prepared before the end of the student’s second semester of study. It will be done under the supervision of a faculty member and must finally be approved by the academic dean. The office of the academic dean will have some guidelines for the compilation of the advanced placement portfolio.

**Re-Admission of Former Students**
Any student who has once attended All Saints Bible College (or the C.H. Mason Bible College of Memphis) and has been absent from the college for twelve (12) months or longer or has withdrawn from the school or has been suspended, may be re-admitted. The student must: (1) complete an application for admission (at no charge), (2) clear all financial obligations to the Bible College, (3) complete any undone academic work, and (4) submit official transcripts from any colleges attended since leaving All Saints Bible College.

**Students having an Associate and/or Bachelor of Arts Degree**
A student who has already earned an undergraduate degree must request an official transcript from the registrar of the school from which the student graduated certifying the degree that she/he has, in fact, been awarded. Requests for transfer of credits earned at non-accredited colleges are evaluated on a case-by-case basis. Courses taken at an accredited college are transferable at All Saints Bible College as long as they are comparable to courses offered at the Bible College. Only courses with grades of “C” or better may be transferred. Students should consult the section of the catalog on Academic Policies for information on the residency requirement for students either transferring from or transferring credits from other schools.

**Veterans**
Veterans are welcomed to apply to All Saints Bible College. Appeal for the use of VA benefits should be made directly to the Veteran’s Administration office in their state for Veterans Educational Assistance (G. I. Bill) or Disabled Veterans or War Orphans Acts.

**Special Programs for Students**
All Saints Bible College admits students under special conditions as (1) Auditors, (2) Certificate Students, or (3) Non-Degree Students.
Auditors
Auditors are those students who take classes but do not wish to receive credit for the classes taken. Persons seeking auditor status must indicate this on their application form. No course taken for “audit” credit may be transferred into a degree-tract program.

Certificate Students
Certificate students are non-degree seekers who want to enhance their academic record, gain credentials for denominational licensure and ordination, or are simply seeking to fulfill personal intellectual goals. Some certificate-based courses may be transferred into the degree-tract.

Appeals for such transfers must be made directly to the academic dean. The transfers are not guaranteed. Students who have taken courses at C. H. Mason Jurisdictional Institutes may request credit for such courses, but the transfers are not guaranteed. The office of the academic dean will determine when such credits will be granted.

Non-Degree Students
Non-Degree-Seeking Students are persons who are taking courses for credit but are not pursuing a certificate or degree. If a non-degree student decides to transfer into a degree program, s/he must request the transfer in writing the semester prior to which the transfer is desired. Non-degree seeking students must meet all other enrollment requirements if s/he wants to transfer into a degree program.

Policies for International Students
Students from foreign countries who intend to enter the College must have the equivalent of a high school education and have sufficient command of English to enable them to do the prescribed work. Proof of their command of English will be given by a minimum score of 500 on the paper based test or a 173 on the computer based test of English as a Foreign Language (TOEFL).
ORIENTATION AND REGISTRATION

All new, first-time, re-entering and transfer students are expected to attend orientation. Orientation acquaints students with administration, faculty, staff, facilities, services, policies and procedures for registration. Orientation will take place on the first day of registration for each semester. The academic dean will announce the specific times and location for all orientation activities.

REGISTRATION

How to Register
During Orientation and Registration (O & R Week) all students will register for classes and new/returning students will attend orientation sessions. Students should register on the days designated for registration according to the All Saints Bible College calendar. They should take the following steps:

1. Complete admissions and testing requirements.
2. Clear any outstanding debts owed to the Bible College.
3. If a new student, attend orientation.
4. Meet with an academic advisor for counseling.
5. Register on-site, or by telephone.
6. Pay tuition and fees.

Students who apply for admission late (less than one month prior to registration) and have not received admission letters should contact the Office of Admissions for instructions on how to register.

Where to Register
Students may register on campus, mail, or by telephone (with prior approval). Students should contact the Bible College for location, date, and times of registration.

Registration Periods
The periods of registration are pre-registration, regular registration, and late registration.

Pre-registration is designed for currently enrolled students and students who have been admitted to the Bible College. Pre-registration will be held no later than six (6) weeks prior to the end of every semester. During pre-registration, students will meet with an academic counselor and discuss his /her academic progress. Early registration is usually held prior to the term where course offerings have been announced.

Regular registration is the scheduled time immediately prior to the start of classes in a semester or term. At regular registration, tuition, and fees are due at the time the student enrolls in courses. Late registration runs for two weeks after the scheduled start of registration. Students incur an additional fee for registering late.

It is recommended that the student register as early as possible. Students are able to enroll in the more popular courses which usually close early, enroll in classes back-to-back, or enroll in courses at times compatible with their work schedules and other important activities and obligations. In early registration, fees must be paid at the published deadline or the registration will be voided and the student must register again.

If extenuating circumstances warrant the registration of a student after the last day of the late registration period, approval of the Dean of Student Affairs Office is required.
**Change of Registration**
A student may change his/her original class schedule by dropping, adding or withdrawing from classes. For adding a class, the student should seek assistance from his/her advisor, complete a *Change of Registration Form*, and pay any additional fees due and/or payable at the time the class is added. For dropping a class, the student should seek assistance from his/her advisor, complete a Change of Registration Form, and wait for any refund from the Business Office. In many instances, refunds are not due.

When a student must stop attending all classes or withdraw from the one and only class in which he/she is enrolled, a *Change of Registration Form* must be submitted to the Registrar within the prescribed period allowed for withdrawals. Withdrawals are indicated on the transcript with a grade of “WP” (Withdrawal Passing), unless the student files past the deadline and a grade of “WF” (Withdrawal Failing), is assigned for each course. When a student stops attending a course and fails to contact the instructor, the student may be withdrawn/dropped from the course by the instructor.

**Cancellation of Courses**
All Saints Bible College reserves the right to cancel a course if the number of students registered for the course is insufficient to warrant the course offering, no qualified faculty is available, and/or appropriate facilities are unavailable. Each student who enrolls in a class that is later cancelled will have an opportunity to add another in its place or receive a refund. The Bible College can, without the student’s consent, drop him/her from the cancelled class. In some instances, independent study courses may be designed to provide class hours for persons whose classes have been cancelled.

**Name, Address, and/or Telephone Number**
All Saints regards a student’s name, mailing address, telephone number, major and/or program and classification as directory information. The student must inform the Office of the Registrar of any change in his/her legal name, mailing address, or telephone number while enrolled. A copy of legal records should be submitted to verify a name change.

**Course Load**
The minimum credit hours for full-time enrollment are twelve (12) hours. Students should consult with his/her advisor to determine proper course load based upon his/her academic ability, hours employed, and church and family obligations. Special permission is required from the Academic Dean before a student registers for more than eighteen (18) credit hours. Students registering for eleven (11) credit hours or less in any semester are considered part-time. Special students may not enroll for more than nine (9) credit hours, except by the permission of the Academic Dean. Students in The Bishop F. D. Washington and Mother Annie L. Bailey Monthly Leadership Intensive classes, The Bishop Samuel M. Crouch and Lillian B. Coffee Weekend Intensive Classes or The Bishop James O. Patterson and Dr. Mattie McGlotten Saturday Intensive classes must have special permission to take more than nine (9) credit hours during any given semester. The Academic Dean must grant this permission.

**Academic Counseling**
All Saints Bible College provides academic advisement to all students. After deciding on a program of study, matriculated students will receive advisement from a member of the faculty. Always, before attempting to register, the student should consult with his/her advisor.
FINANCIAL INFORMATION

EXPENSES

Tri-State Commuter and On-Campus Students

Non-Refundable Application Fee $30
Tuition - Full-time
(12 or more credit hours) $1,000 per semester
Part-time
(less than 12 credit hours) $200 per class

Books

Tuition and fees are subject to change without notice.

SPECIAL FEES AND DEPOSITS

Re-Entry Fee (after absence for 1 year) $10
Enrollment Deposit $100
Late payment charge $25
Late registration fee $25
Return Check Charge $25
Graduation Fees (Certificate) $30
Graduation Fees (Associates) $60
Graduation Fees (Bachelors) $90
Transcripts $5
Student ID cards new and Vehicle Registration $25
Student ID cards replacement $20
Laboratory Fee $0

APPROVED PROGRAMS

The cost of tuition for each approved program are as follows:

Certificate Program $2,200
Associate’s Degree Program $4,400
Bachelor’s Degree Program $8,800
METHOD OF PAYMENT

All Saints Bible College accepts cash, money orders, personal checks, VISA, MASTERCARD, DISCOVER, and AMERICAN EXPRESS.

Each student is expected to pay all tuition and fees at the beginning of the semester. All fees must be paid at registration. An alternate payment plan of three (3) payments in equal installments may be arranged. However, the full amount owed must be paid within six (6) weeks from the date of registration.

WITHDRAWAL AND REFUND POLICY

Withdrawal from All Saints Bible College requires official written notice to the Office of the Registrar. Refunds of tuition are based on the date of official notification of intent to withdraw from school. There is no refund of fees for housing payments. Refund checks, when applicable, are issued in accordance with policies governing withdrawals.

Assuming that tuition is paid in full at the time of registration, refund of tuition will be as follows:

For Full Session:
- Registration week: 100%
- Within 1st week: 90%
- Within 2nd week: 80%
- Within 3rd week: 60%
- Within 4th week: 40%
- Within 5th week: 20%
- Within 6th week: 0%
- After 5th week: no credit or refund

For Evening and Weekend Session:
- Registration week: 100%
- Within 2nd week: 80%
- Within 3rd week: 50%
- Within 4th week: 20%
- Within 5th week: no credit or refund
- After 5th week: no credit or refund

Students who withdraw under disciplinary action and/or are suspended are not entitled to any refunds for any part of the semester.

Online student fees are non-refundable

FINANCIAL RESOURCES

The primary responsibility for financing an education rests
Students may contact the Office of Student Services for information on availability of funds students who need financial assistance, scholarships, loans, and employment opportunities.
ACADEMIC POLICIES

STUDENT CLASSIFICATION

By Hours Enrolled
A student is considered to be full-time if student carries a minimum of twelve (12) credit hours per semester. A part-time student carries a minimum of three (3) and not more than eleven (11) credit hours per semester. Full or part-time students may take classes either in the Bishop F. D. Washington and Mother Annie L. Bailey Monthly Leadership Intensive Classes, the Bishop Samuel M. Crouch and Lillian B. Coffee Weekend Intensive Classes or the Bishop James O. Patterson and Dr. Mattie McGlothen offer Saturday Intensive classes.

By Program
A student may be classified according to the program chosen. The student is classified as a certificate student, if pursuing a certificate. If the student is seeking a degree, s/he is regarded as either an associate or bachelor student. Institute students may be enrolled in a certificate program.

By Hours Earned Toward a Degree
Classification is made according to the hours that a student has completed toward a degree program. That is:

- Freshman 0-33 hours
- Sophomore 34-66 hours
- Junior 67-99 hours
- Senior 100 or more hours

The above classifications will be determined at the end of each semester.

By Admissions and Enrollment Status and Interests:
“Special students” is a designation inclusive of auditors, non-certificate and non-degree seekers who want credit and non-matriculated students admitted provisionally or on probation.

TEXTBOOKS
Students must review the class syllabus, contact their instructors and/or report to class for information on required textbooks and supplies for each course. For the convenience of the students, the Bible College arranges order of textbooks through the Church of God in Christ Bookstore and other retailers.
THE COURSE NUMBERING SYSTEM

All courses are numbered according to their placement in particular academic programs. Generally speaking, 100 level courses are regarded as freshman level classes, to be taken during the first year; 200 numbered courses are sophomore level; 300 numbered are junior level; and 400 numbered are senior level.

HONOR CODE

Every student is expected to uphold the honor system, present work for faculty evaluation that is truly his/her own, and follow the requirements outlined by each instructor in the fulfillment of courses. Academic dishonesty is a serious offense and will be dealt with accordingly. Students may elect an Honor Council composed of representatives from the Certificate program and each class of Degree-seekers. See the Student Handbook for more information on the proceedings of the Honor Council and appeals process of its decisions.

ATTENDANCE

At the beginning of every course, instructors will inform students of class attendance policies. It is the responsibility of the student to contact the instructor if s/he will be absent and to gain make-up work. Make-up work should be submitted, whether the absence is excused or unexcused. Excessive absences may jeopardize the quality of the student’s work. In that event, the instructor may contact the Dean of Student Affairs Office who in turn may contact the student’s advisor. Upon review, the student may be withdrawn from the course and/or given a “W” grade or an “F” grade. The “W” is an option only if the deadline for withdrawals has not passed.

ACADEMIC STANDING AND RETENTION

A student is considered to be in good standing and eligible to continue studies at the Bible College if a student maintains a cumulative grade point average of 2.0 or better.

A student will be placed on probation if his/her cumulative grade point average is less than 1.75. If the student fails to improve his/her performance in the next semester they may be suspended. Once suspended they must sit out for the next regular semester. After the period of suspension, the student may re-enroll. Notification of suspension as well as eligibility for re-enrollment will be given by the Office of the Registrar.

A student who believes that she/he has extenuating circumstances may appeal academic suspension. The Dean of Student Affairs Office will determine if the student should be re-admitted.

CHANGE OF PROGRAM AND/OR MAJOR

If a student wishes to change majors or change to another program, she/he must complete a Change of Program Form. The form should be signed by the student’s academic advisor and submitted to the Office of the Registrar.

INDEPENDENT STUDY

Students who exhibit exceptional abilities in a given subject, having also met the general requirements for the course, may request independent study. The student must obtain approval both from his/her advisor, prospective instructor, and the Academic Dean.

These courses give students the opportunity to do intensive research in a given subject. All such projects must be done under the guidance of a professor who will agree in advance with the student on the nature of the project and provide the final grade.
FACULTY DIRECTED RESEARCH
In some instances, courses may be dropped from the class schedule. In such instances, the college reserves the right to allow students to do faculty directed research in a given subject to meet graduation requirements. The following standards must be met for each faculty directed research course:

1. The Academic Dean must Pre-approve all directed research courses.
2. The student must enroll for the course at the time of registration.
3. The student must secure the permission of a professor before the process is completed.
4. The student and instructor must agree in writing on the assignments that are to be completed during the directed research. (This will include their agreement to meet weekly during the scheduled semester).
5. Such courses are to be done only during the student’s senior year.
6. No FDR course will be approved if the course is being offered in the regular curriculum during that semester.
7. FDR courses may be offered at any time during the academic year and may be offered in any academic discipline

EXAMINATIONS
Mid-term and Final Examinations are administered as designated by the published semester schedule of courses. Each instructor determines the testing methods for his/her course. Instructors are not required to give make-up examinations. It is left to the instructor’s discretion whether or not the student merits opportunity for make-up or re-examination.

INCOMPLETES
An Instructor may give a grade of “I” (Incomplete) if the student has not completed all of the requirements for a course. The student must make arrangements with the Instructor to complete the course. Failure to resolve an “I” grade by the middle of the following term will result in a grade of “F.” Extensions are granted only at the request of the Instructor. A student receiving an “I” grade may not continue in a sequel to the course without the Instructor’s approval.

REPEATING COURSES
A student may repeat any course for which an “A” or “B” grade was not earned. The student’s grade point average will be calculated using the last grade assigned to the repeated course, even if the last grade is lower than the previous grade. The student is not allowed to repeat a course more than twice.

GRADICES
All Saints Bible College uses the following letters in its grading system:

A  Excellent
B  Good
C  Average
D  Below Average
F  Failure
P  Pass
S  Satisfactory
I  Incomplete
WP Withdrawal Pass
WF Withdrawal Failure
AU Audit
Quality points for letter grades A thru F are as follows:

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<thead>
<tr>
<th>Letter Grade Quality Points</th>
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<tbody>
<tr>
<td>A</td>
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<td>D</td>
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<td>F</td>
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**Grade Point Average**

A student’s grade point average (GPA) determines his/her academic standing. The GPA is computed by the following formula:

\[
GPA = \frac{\text{total quality points earned}}{\text{total quality hours attempted}}
\]

Courses with grades of I, W, S, P or AU are not considered in the calculation of GPA. Transfer credit is not included in hours attempted.

**Grade Changes**

If a student believes that she/he has been assigned an incorrect grade for a course, s/he should contact the instructor as soon as possible to review the grade received. If the consultation with the instructor results in a change of the previously assigned grade, the Instructor will notify the Office of the Registrar of the grade change.

**Grade Appeals**

Students have the right to know and understand the reasons for decisions affecting their academic study. Students are entitled to review their examinations and assignments, to know the correct answers to tests, and how the instructor calculates grades. Instructors are obligated to correct any grade erroneously calculated or assigned. In matters of interpretation, the judgment of the instructor, as the professional in the discipline, will prevail over student objections. The student should consult the *Student Handbook* for appropriate steps to take to appeal a grade.

**Grade Reports**

At the end of each term, grade reports are mailed directly to the student through the Office of the Registrar. However, if any debt is owed to the Bible College, grade reports will be held and transcript requests denied until payment is received.

**TRANSFER OF CREDIT**

Credits earned at All Saints Bible College may not transfer to another educational institution. Credits earned at another educational institution may not be accepted by All Saints Bible College. You should obtain confirmation that ASBC will accept any credits you have earned at another educational institution before you execute an enrollment contract or agreement. You should also contact any educational institutions that you may want to transfer credits earned at ASBC to determine if such institutions will accept credits earned at ASBC prior to executing an enrollment contract or agreement. The ability to transfer credits from ASBC to another educational institutions may be very limited. Your credits may not transfer and you may have to repeat courses previously taken at ASBC if you enroll in another educational institution. You should never assume that credits will transfer to or from any educational institution. It is highly recommended and you are advised to make certain that you know the transfer of credit policy of All Saints Bible College and of any other educational institutions you may in the future want to transfer the credits earned at ASBC to before you execute an enrollment contract or agreement.
RECORD OF TRANSFER CREDITS
Once a transfer credit is accepted, it becomes a part of the student’s official record at All Saints Bible College.

RESIDENCY REQUIREMENT
At least 25% of total hours applied toward a certificate or a degree must be earned at All Saints Bible College.

ALTERNATIVE CREDIT
All Saints Bible College awards credit to students who have previous work or experience applicable to its offered programs. Credit is awarded only in areas offered within the curriculum of the Bible College and must be appropriately related to the student’s program of study at the Bible College. Alternative credit is awarded through: Assessment of Life Experience, Advance Placement (AP) Examination, Challenge Examinations (administered by faculty), College-Level Examination Program (CLEP), and credit granted at Armed Services Schools.

STUDENT RECORDS AND PRIVACY
All Saints Bible College maintains permanent records on all enrolled students. It is the policy of the Bible College to comply with the Family Educational Rights and Privacy Act (FERPA) and all provisions and amendments thereto. In so doing, the Bible College protects confidentiality of current and former students’ records. The Bible College does however reserve the right to disclose directory information containing the student’s name, address, telephone number, major and/or program and classification. Students objecting to this disclosure must submit a written request to the Office of the Registrar in order to suppress this information. The release of confidential information also requires written authorization from the student.

REQUESTING A TRANSCRIPT
Students who attend All Saints Bible College may request a copy of their permanent record (or transcript) by making a written request to the Office of the Registrar. The request should include the student’s name, social security (or student ID) number, signature, and indication as to whom the transcript is to be released. Students are responsible for payment of fees for transcripts. No transcripts are released if a student owes any outstanding balance on tuition and fees to the Bible College.

RECOGNITION OF OUTSTANDING SCHOLARSHIP
The Bible College recognizes the academic achievements of its students. At each grade reporting, the school will name students to the Presidential Scholars Dean’s List. Students who carry a full load of 12 or more semester hours and earn a GPA of 3.7 or better are named Presidential Scholars. Students who carry a full load of 12 or more hours and earn a GPA of 3.25 or better are named to the Dean’s List.

GRADUATION
Students are expected to attend the November commencement exercises. This requirement stands even for students whose work was completed in August or December of the previous calendar year. Candidates must submit to the Registrar’s Office an Intent to Graduate Form within 30 days of enrollment in the intended term of graduation. The Bible College will only recognize students at commencement who have completed all academic requirements and met all financial obligations.
Requirements for Graduation
A student must meet each of the following requirements for graduation:
1. Complete all courses required for his/her program.
2. Achieve a minimum GPA of 2.0.
3. Complete the residency requirement of at least 25% of credit toward the certificate or degree earned at All Saints Bible College.
4. Settle all financial obligations to the Bible College.
5. Meet the approval of the faculty and board of trustees, as evidenced by having a sound grasp of Christian doctrine, display of moral character and commitment to serving church and society.

Graduation Catalog Limitations
Students may graduate under any catalog in effect during their enrollment at All Saints Bible College, as long as the catalogue is not more than five (5) years old.

Withholding of Certificate or Degree
For graduation, a student’s financial and academic record must be free of all encumbrances. This entails payment of outstanding debts to the Bible College, earning appropriate number of credit hours, completing specific courses, and maintaining at least a 2.0 quality point average. The certificate or degree will not be issued nor posted to the student’s transcript until she/he has fulfilled any and all requirements.

Graduation with Honors
Students with GPA’s falling within the following range will graduate with honors:
- Summa Cum Laude 3.70 - 4.00
- Magna Cum Laude 3.60 - 3.69
- Cum Laude 3.25 - 3.59

LIMITATIONS ON CERTIFICATES AND DEGREES TO BE EARNED
All Saints Bible College limits students to one certificate and/or one degree with the same title or major. The student may receive a second certificate or second degree, provided that all requirements for the second certificate or degree and each subsequent major are met.

A second major will be posted to the student’s degree, if a student has fulfilled all requirements for a second major.

A student who has earned a degree from another institution is subject to all regulations applicable to transfer students.
STUDENT LIFE

ACADEMIC RESOURCES

Academic Advising
Academic advisors assist students in making informed and timely decisions about courses and schedules based on student interests, abilities, and career or life goals. Once students have selected a program of study, they are assigned advisors from the faculty in that program. Students who are undecided receive advisement from the Dean of Students Office. It is the responsibility of the student to meet with his/her advisor prior to each registration period in order to plan a course schedule for the next term. Students who find themselves having difficulty in their studies may receive assistance through individual conferences with faculty members, workshops on study skills and time management, peer tutoring Local Church Involvement.

Greater Memphis Area ministries share All Saints Bible College's commitment for worship and service. Students in residence are for internship to work in local congregations during the academic year.

STUDENT GOVERNMENT
The Student Government Association (SGA) is representative of majors, ages, class standings, and organizations of students on the campus of All Saints Bible College. All students are eligible for membership in the SGA. Student activities are organized under the auspices of the SGA. Operating under the supervision of the Office of the Dean of Student Affairs Office, all officers of the SGA are elected annually in general campus elections.

ON-CAMPUS ORGANIZATIONS
All Saints Bible College encourages student participation and leadership development. All students seeking to organize groups on the campus must submit an application through the Office of the Dean of Student Affairs Office.

DRESS STANDARDS
All Saints Bible College follows the principle, namely that “Christians at all times and in all circumstances are bound to practice modesty in dress.” Casual dress is acceptable and allowed in the classroom and other places on campus. However, at times when formal dress is expected, students should comply. All dress should be within cultural norms that define modesty. The Student Handbook contains more detailed guidelines about appropriate dress.

CODE OF CONDUCT
It is expected that students conduct themselves in a manner that is consistent with the mission, beliefs, and values of All Saints Bible College. This code of conduct is in force at all times in the classrooms, all other facilities of the campus, and all other locales where students are identified as students of All Saints Bible College. Students should consult the Student Handbook for specific acceptable conduct as well as disciplinary procedures for violation of the Bible College’s code of conduct.

STUDENT HOUSING
All Saints Bible College provides housing on campus in the Saints Haven apartments. Space is available on a first-come-first-served basis. The college also has arrangements with local apartment complexes for additional housing space. The Bible College provides furniture for apartments. Students should bring their own bedding, towels, clothes-hangers, and small electrical appliances, such as TVs, radios, clocks, CD/tape
players, and mini-refrigerator. Students may secure local telephone service for their apartments. Coin-operated washers and dryers are available in the laundry room. Resident staff will make routine periodic inspections of residence halls and apartments. For protection of personal property, students should secure renter’s insurance. Students should consult the Student Handbook for regulations governing campus residency. Applications for housing are made through the Dean of Students Office. Summer housing is available to students. Priority will be given to students who are currently residing on campus. 

All apartment assignments are based on double occupancy for one bedroom and quadruple occupancy for two bedroom apartments. Fees are adjusted based on the number of occupants currently residing in the apartment.

VEHICLE REGISTRATION AND PARKING
All vehicles must be registered in the Business Office. Students must demonstrate that they have adequate liability and property insurance. All Saints Bible College assumes no responsibility for fire, theft, or accident involving any vehicle that it does not own. At the time of vehicle registration, the student must purchase and display a valid parking sticker (or tag) at all times. The Bible College will provide alternative parking for students during conventions and special events at the main campus.

SPECIAL ACTIVITIES
Students are encouraged to participate in the following All Saints Bible College events:

1. All Saints Bible College Day: rallies for funds and recruitment in local churches and jurisdictions.
2. Founder’s Week: members of boards and departments of the Church of God in Christ are invited to visit the campus during a special week of activities commemorating the founding of All Saints Bible College.
3. Honors Day: an assembly, held for recognizing outstanding achievement of students during the Spring semester.
4. Inquirers’ Day: once a semester, students invite family, friends, and pastors to see the campus and to observe classroom instruction.
5. Intramurals: events planned and organized by the Activities Council of the Student Government Association that allow students to showcase their interests and talents in various sports.
6. Convocation: a time when COGIC leaders and members from across America come together for anointed preaching and teaching.

Other special activities will be announced through the Office of the Dean of Student Affairs Office.
STUDENT COMPLAINTS
Formal written complaints about any aspect of the Bible College should be given to the Dean of Student Affairs Office. The Dean of Student Affairs Office is responsible for conferring with other appropriate administrators, addressing the complaint through proper channels and/or clarifying the area of the complaint. A file of written complaints is kept in the Office of the Dean of Student Affairs. Contact the Dean of Student Affairs at 930 Mason Street, Memphis, TN 38126 or call 901.947.9381. Any grievance not resolved on the institutional level may be forwarded to the Tennessee Higher Education Commission, Nashville, TN 37243-0830, 615.741.5293.

ALUMNI ASSOCIATION
Alumni can help further the progress, growth, development, and welfare of their alma mater. After graduation from All Saints Bible College, former students are encouraged to maintain a positive relationship with the Bible College. Therefore, the Bible College’s commitment is to support its graduates as they use and integrate their learning in responsible roles in church and society.

COMPUTER/TECHNOLOGY REQUIREMENTS AND INTENSIVE CLASSES AND INSTITUTES

Computer/Technology Requirements - Students must have access to a personal computer, be connected to the Web by a reliable Internet Service Provider (ISP), and Internet Explorer 4.0, or higher, as their browser. Online Services are not being offered at this time.
COURSE DESCRIPTIONS
BIBLE

BIB 102  Spiritual Formation
An examination of scriptures in both Old and New Testaments of the process of redemption in an individual’s life. Emphasis is on the progress of spiritual formation from new birth until death.

BIB 110  Old Testament Survey
A basic overview of the Old Testament. The aim is to acquaint the student with the content, message, and personal application of each book, and to study the unity of all the books in the progress of revelation and redemption.

BIB 203  The Life of Christ
The parallel study of the “Synoptic Gospels” and the Book of John. It describes the key points of continuity and discontinuity between the Gospel, depiction of the birth, life, teaching, and the resurrection of Jesus Christ.

BIB 210  New Testament Survey
An overview of the four Gospels portraying the life of Christ. The Book of Acts is used as a historical framework for a study of the earlier New Testament letters and as introduction to its later letters and to its climax. Application of the New Testament’s teachings to our individual and corporate lives as believers is maintained throughout.

BIB 211  The Writings of Paul
A study of the Pauline Epistles, special attention will be given to their doctrinal content, historical value, literary style, and the critical question of authorship in these books. Moreover, students will examine Paul’s role as the principal architect of early Christian doctrine.

BIB 220  The Book of Romans
The goal of this course is to offer an overview of Paul’s interpretation of the Christian Gospel of grace and an assessment of Pauline theology.

BIB 310  Old Testament Prophets
This course explores the major and minor prophetic books of the Bible. It examines the purpose and place of prophecy in the history of Ancient Israel and in the Christian Church.

BIB 340  Biblical Hermeneutics
This course gives an introduction to the hermeneutical principles basic to interpreting Scripture. The course offers both practical and theoretical insight on how Biblical writers interpret other sacred texts.

BIB 350  Biblical Archaeology
This course is a study of sites identified in the Bible with special attention focused on the geography, climate, agriculture, industries and demographics of Israel.

BIB 400  Ancient Near Eastern Customs and Practices
The thought, practice, history, culture, religious traditions, and political systems of Jewish, Hellenistic, and Roman antiquity will be examined.

BIB 420  The Holy Spirit in Scripture
This course will examine the person, work and roles of the Holy Spirit from Genesis to Revelation.
CHURCH ADMINISTRATION

CHAD102 Church Administration
This course will examine all phases of church business administration: pastoral management, goal setting, prioritization, time management, delegation of authority, accountability and decision-making. The course will focus on the practical application of these administrative responsibilities.

CHAD302 Church Business and Financial Administration
This is a course designed for those responsible for the financial management of a church or ministry. From the perspective of Biblical stewardship, it covers general church business and financial administration, fundraising, asset management, budgeting, borrowing, and understanding the financial environment.

CHAD 427 Principles of Organization/Church Administration
The purpose of this course is to build a comprehensive understanding of the administration of any organization, whether local church, Para-church ministry, or personal business venture, using sound and universal principles in a Biblical framework. The course will focus on the importance of quality management, looking at the purpose, leadership, organization, human resources, and building of people. These principles will guide the students to critique a ministry organization of their choosing.

CHURCH HISTORY

CH 102 Church of God in Christ History and Polity
This course examines the life, works and theology of Bishop Charles Harrison Mason. It also explores the origins and ministry of the Church of God in Christ up to the year 2002.

CH 400 Church History I
A history of the Christian Church from the New Testament period to the Reformation in the 16th century.

CH 401 Church History II
A history of the Christian Church from the Reformation to the 21st century. Special emphasis will be placed on the church in the Western World.

COMPARATIVE RELIGIONS

CR 115 Religion in America
This course offers and examination of the major religious traditions in the USA, both Christian and non-Christian. The topics in the course will be covered in thematic and chronological order. We will compare and contrast the history, doctrines, and polities, social teachings of the major American religious traditions.

CR 200 World Religions
This course offers a study of the major Western and non-Western religious traditions. It will focus on the histories, theologies, cultural traditions, liturgies, sacred texts, and leading personalities that have shaped these traditions. The goal is to compare and contrast these traditions with the Christian tradition.
CR 300 Islam: An Introduction
An overview of the teachings and practices of the Shiite, Sunni, and the Nation of Islam. While the overview is general, the primary focus is on Islam in the United States. Students will examine the interplay between religion and politics, the distinctions between varying interpretations of the Koran, its claims to authority and legitimacy and other major elements of the Islamic tradition.

CR 350 Religions of Africa
A comparative theological, historical, and liturgical examination of African Traditional Religions. Christianity and Islam will be considered as they intersect with the histories and theologies of these religious traditions.

CR 375 African Religions in the New World
A general survey of the principal religious traditions of the New World that embody and perpetuate major elements of African Traditional Religion. The following traditions will be considered: Voodoo, Candomble, Santeria, and African American folk religion. The goal is to demonstrate the symbolic, historical, and ritual connections between these religious groups.

CR 400 Folk Religion, Medicine, and Magic
An analysis of the interplay between folk religion, culture, medicine, and magic customs in major Western and Western communities. The goal is to show the close relationship between religion and culture in traditional communities.

COMMUNICATIONS

COM 200 Video Production I
An introduction to the basic elements of video production. Students will learn all of the elements necessary to become a videographer. Emphasis will also be placed on matters such as set design, sound quality, lighting, script writing and directing.

COM 201 Public Speaking
This course is an introductory exploration of both the theory and practice of oral communication. The primary aim is to assist students in improving their proficiency in oral communication. Students will deliver speeches to the classes and they will also critique other students’ work.

COM 220 Video Production II
Part two of COM 200, this course provides an advanced and exhaustive look at all of the areas that are covered in the foundational course. Intense of emphasis will be placed on the practical aspects of the subject.

COM 325 Radio Broadcast Production, Principles, and Practices
A course that will examine the key aspects of the production for all aspects of radio broadcasting. It will include an examination of matters such as radio spots, sports, public service announcements, news, features, and music formats and programming. Key staffing questions will also be considered in full detail. Students will learn FCC laws and standards that govern the broadcast industry.

COM 330 Announcing and Audio Control Techniques
The course explores the types and production of radio news, sports, commercials, interviewing and documentaries. The student will learn how to use the voice as an instrument in producing radio programming.
COM 340 Media Economics and Management
This course will entail a study of the economic aspects of radio, television, and Internet broadcasting. It will examine the following: the price of software and hardware, production methodologies, drafting a marketing and business plan. It will also explore methods of fund raising.

COM 345 Media Programming
An examination of the types, purpose, quality of radio broadcasting. Students will also learn advertising theories, management styles, and sales issues.

COM 350 Digital Editing and Encoding
The aim of the course is to help students to understand the significance of the post-production aspects of videography. Emphasis will also be placed on the subject of streaming video for other modes of communication. Students will learn the key elements of video editing and encoding.

COM 355 Television and Internet Broadcasting
A study of the history, methods, technical requirements and the future of television and Internet broadcasting. The goal of this course is to prepare students to understand both the Internet and television mediums and to produce programs for both settings.

COM 360 Communication in Church Organizations
An introduction to the art of communication to units within local congregations and organizations. Students will learn principles of effective business communications and their relationship to effective communications within church organizations. All students will volunteer with a church or religious organization and assist the organization in the development or fostering of their internal communication. Emphasis is placed on the communication between groups, to individuals and on the development of creative vehicles for such use.

COM 375 Television Programming and Development
This course gives analysis of individual program formats and use of this information along with ratings and other forms of audience research for studying the design and effectiveness of program schedules.

COM 380 Multimedia Programming and Production
This course is designed to help students learn the rudiments of how to make multimedia presentations for classroom and general presentations. They will focus on the following: audio and video conferencing techniques; integration of slides, texts, and other sounds and images into presentations; programming for worship and other ministry settings. This course is practical in scope and gives maximum attention to the development of each student’s ability to function in a multimedia environment.

COM 400 Internship
A course organized for advanced students in communication to receive supervised, practical experience.

COM 410 Technology and Teaching: Distance Learning
A course that centers on the use of technology, computers and Internet services in education.

COM 425 Technology and Teaching: Curriculum Design
The application of instructional design principles in the creation of computer-based learning.
COM 450 Effective Religious Communications
A study of how to use the print, broadcast, and computer-based media to communicate effectively the beliefs, practices, and activities of local and national religious organizations. Students will also learn how to develop creative communication techniques to present their message through music, art, drama, poetry, etc.

EDUCATION

EDU 200 Pedagogy
Principles and practices of effective teaching, with special emphasis on teaching within the context of local congregations.

EDU 210 Bible Study and Teaching
An introduction on how to study and teach the Bible to individuals based on their interests and needs.

EDU 300 Christian Education I: Introduction
A study and use of teaching-learning methods. The course takes a practical approach to the improvement of teaching in the church and the development of teacher training programs.

EDU 310 Conference Planning and Administration
A course focused on planning, organization and the promoting of conferences. The study course covers topics such as theme and curriculum design, selection of speakers and moderators, working with an advisory committee, allocating space, and securing equipment and supplies, securing financial resources, and budget supervision.

EDU 350 Christian Education II: Administration
A study of the problems and procedures involved in the organization, administration, and supervision of educational programs in the local church. The course explores and defines the role of the director (or pastor) in administering sound educational programs in the local church.

EDU 360 Administrative Practices for Christian Schools
This course offers a study of the necessary practices for the administration of K-8 and 9-12 Christian schools.

EDU 375 Christian Education for Children
A study of the characteristics and needs of children and educational methods required for ministering to them. The physical, psychological, social and spiritual developmental needs of children will serve as a basis for the structuring and evaluation of curriculum, content, and equipment, learning objectives, and teaching techniques.

EDU 390 Christian Education for Youth Ministry
A study of the characteristics and needs of youth and educational methods required for ministering to them. The physical, psychological, social and spiritual developmental needs of adolescents will serve as a basis for the structuring and evaluation of curriculum, content, and equipment, learning objectives, and teaching techniques.

EDU 400 Christian Education III: Curriculum Design
This course examines the philosophy, purposes, and aims of curriculum. Special attention will be given to the development of curriculum for Christian schools and other Christian-oriented teaching-learning settings.
EDU 401 Curriculum Design for K-8 Christian Schools
This course will assist students in understanding principles related to the development of K-8 Christian schools and their relationship to secular K-8 schools.

EDU 402 Curriculum Design for 9-12 Christian Schools
This course will assist students in understanding principles related to the development of K-8 Christian schools and their relationship to secular 9-12 schools.

EDU 410 Advanced Methods of Teaching Bible I
A study of Bible teaching methods, focusing on the development and assessment of lesson plan is given.

EDU 425 Advanced Methods of Teaching Bible II
This course is a continuation of EDU 410. Students engage in practice teaching and acquire knowledge of methods and skills for evaluating the effectiveness of their presented lessons.

EDU 450 Learning Styles and Behavior: Children
This course covers a study of philosophy, theory, and pedagogy relating to the physical, cognitive, social, and emotional development of children in preschool and elementary school.

EDU 455 Learning Styles and Behavior of Adults
A study of physical, cognitive, emotional, and social theories of adult development and instructional methods suitable for adult students. The developmental needs in the adult life-span will serve as a basis for the structuring and evaluation of curriculum, content, equipment, learning objectives, and teaching techniques.

ENGLISH AND FOREIGN LANGUAGES

ENG 111 English Grammar
This course encourages a thorough study of grammar to enhance the student’s understanding of the structure of the English language. Emphasis will be on usage and application in writing and examination of rhetorical strategies.

ENG 112 English Composition
This is a composition course in argumentative writing, including invention, organization, style, and revision. Critical reading and thinking will be addressed through students’ writing. Research skills and documentation will be introduced.

ENG 201 Introduction to English Literature
This course gives a survey of English literature from the Anglo-Saxon period to contemporary American society, focusing on major authors, great ideas, literary genres, and how societal and cultural changes influence written communication.

FL 200 Spanish I: Elementary Grammar
Spanish I is an introductory class that focuses on pronunciation and fundamentals of grammar including practice in reading and writing Spanish.

FL 250 Spanish II: Intermediate Grammar
It gives a review and continued study of grammar, reading, and writing. Practice in speaking Spanish is aimed at developing vocabulary and oral proficiency.
FL 210 French I: Elementary Grammar
The course deals with pronunciation and fundamentals of grammar including practice in reading and writing French.

FL 260 French II: Intermediate Grammar
A review and continued study of grammar, reading, and writing will be done. Practice in speaking French is aimed at developing vocabulary and oral proficiency.

HEB 200 Elementary Hebrew Grammar and Reading I
This course gives an introduction to Hebrew alphabet, grammar, vocabulary, and syntax, with selected readings in Hebrew.

HEB 210 Elementary Hebrew Grammar and Reading II
A continued work in grammar, vocabulary, syntax, and reading Hebrew is covered.

HEB 410 Exegesis of the Hebrew Bible
An introduction to the resources, methods, and practice of Biblical interpretation, with exercises on selected texts from the Old Testament.

GRE 200 Elementary New Testament Greek: Reading and Grammar I
Greek alphabet, grammar, vocabulary, and syntax, and selected readings of early Christian documents written in Greek will be studied.

GRE 210 Elementary New Testament Greek: Reading and Grammar II
A continued work in grammar, vocabulary, syntax, and reading Greek is covered.

GRE 410 Exegesis of the Greek New Testament
This course covers an introduction to the resources, methods, and practice of Biblical interpretation, with exercises on selected texts from the New Testament.

EVANGELISM

EVA 200 Introduction to Evangelism
An intense introduction to fundamental principles of personal evangelism. Students will learn how to address matters related to the practice of sharing their faith on a one-to-one basis and in group settings. Biblical and theological beliefs and traditions will be discussed in detail.

EVA 250 Mass Evangelism
This course gives a study where students examine some of the key methods that are employed in doing group evangelism, planning evangelistic crusades, conducting public witnessing campaigns and programs.
FRESHMAN STUDIES

FS I  Freshman Studies
FS I is designed to help the student make the transition from high school to college. Each week the class will focus on a topic that provides information and opportunities that lead to a successful college experience.

FS II  Freshman Studies
FS II is designed to continue the process of helping the student make the transition from high school to college. Each week the class will focus on a topic that provides information and opportunities that lead to a successful college experience.

HISTORY

HIST 120 Ancient Civilizations
This course deals with the earliest societies that lead up to the development of complex urbanized communities. The emphasis in this course will be on “civilizations.” Much of the reading and discussion will involve the descriptive evidence for urbanization in the Old World and the New World. To understand the processes that lead to complex civilization, we will also discuss the origins of agriculture and theoretical issues involving cultural evolution.

HIST 342 The African American Religious Experience
This course introduces students to some of the principal themes, issues, persons, and events, which have helped to shape the African-American religious experience. The aim of the course is to help students understand the complexity and diversity of the African-American religious experience, as it reflects various Christian and non-Christian, African and Euro-American influences. Moreover, we will examine the various dialectical tensions within this tradition, demonstrating progressive and conservative, priestly and prophetic, charismatic and bureaucratic patterns of development.

LEADERSHIP STUDIES

LE 302 Principles of Effective Leadership
This course examines the diverse variety of leadership methodologies, principles and practices. The Leadership Studies Major. Students will learn the importance of developing their leadership styles and of helping organizations to develop healthy leadership practices.

LE 303 Assessing Organizational Strategies
An examination of concepts and theories needed to understand and evaluate managing people, groups, and organizations, and operations.

LE 306 Building and Managing Effective Organizations
An in-depth study of research, methods, and resources for creating organizations and principles of management for sound growth and development are studied.

LE 307 Interpersonal Communication & Conflict Management
A study of conflict in church and society. Attention is given to understanding conflict theologically, socially, politically and psychologically, and using Christian principles and resources for resolving conflict.
LE 308 The Dynamics of Mentoring  
A study of the meaning, process, and necessity of mentoring in religious and secular organizations. Special attention will be given to the distinct challenges between mentoring persons in small businesses and churches versus larger organizations. Moreover, the course will help students to train other persons in the art of mentoring, by using present and future organizational structures.

LE 310 The Servant Leader and His/Her Team  
Titles and positions do not define leaders. This course provides a broad understanding of what it means to “serve.” Leaders are born as well as developed and guided into maximizing their potential as servants. Students will learn how to identify emerging leaders and distinguish between “hirelings” and “servant-leaders.”

LE 318 Dynamics of Biblical Leadership  
This course communicates the dynamics and distinctiveness of Biblical leadership, contrasting it with the secular leadership of corporate America. It reviews the foundational bases and essentials for leadership in the local church.

LE 320 Leadership Principles: Business  
Successful businesses grow and prosper because they are led by outstanding leaders. The purpose of this course is to introduce students to some of the principles, concepts and practices that impact the development of businesses. Students will learn the importance of developing their leadership styles and of helping organizations to develop healthy leadership practices.

LE 373 Effective Ministry Management  
This course is designed for pastors and top-level leadership. It analyzes church systems, structure, management style, and financial base. Special attention is given to developing programs, which effectively meet the demands of an ever-changing society.

LE 381 The Making of a Leader  
This course communicates how God builds a man or woman into a healthy, effective leader. It focuses on the stages that spiritual leaders experience as they progress and the qualities they must embrace as they mature. Students will be exposed to the six stages of a leader’s development and learn how to identify a student’s present stage in ministry.

LE 383 The Laws of Leadership  
This course will provide students with a basic understanding of what makes a strong spiritual leader - whether in ministry or the marketplace. Students will gain an understanding as to how to integrate Biblical principles of leadership into life situations. The principles of “laws of leadership” can be seen in the leaders of Scripture as well as throughout history.

LE 384 Dynamics of Personal Interaction  
Upon completion of this course, the student will have developed people-skills and will be convinced that leadership and relationship cannot be separated. This course covers how to master the four major tasks of communication, delegation, motivation, and confrontation.

LE 400 Personality Types and Leadership Styles: Analysis and Assessing  
In this course, students will explore scientific theories on the development of the relationship between human personality types and the styles and practices of effective leaders.
LE 410 Leaders and Managers
What is a manager? What is a leader? What are the similarities and differences between their functioning, training, styles, and purpose? This course will address all of these issues and others that are related to the subject. The course will address both Biblical and secular examples of the subject.

LE 450 The Leader’s Spiritual, Psychological and Physical Health
A leader’s health is central to his/her ability to lead the organizations served. The course is especially designed to serve the needs of Christian leaders who are responsible for the development of persons. The course assumes that all leaders desire to reach their highest potential in every facet of their life and work.

LE 465 Strategic Planning and Assessment for Churches and Businesses.
This course will provide practical tools for capturing a vision, designing a strategy, outlining the process, overseeing the project and evaluating the project’s success. Students will gain an understanding of how to implement change while maintaining stability within the organization.

LE 475 Leadership Internship
Senior level students select from a variety of settings and participate actively in a leadership capacity. Emphasis is placed on leadership skill development. Students are required to complete an on-site project.

LE 490 Legal and Tax Issues for Local Churches
This course will examine current tax and incorporation laws that have direct impact on the organization, administration, mission, and general operations of local congregations. Moreover, students will learn other key factors about the legal aspects of public ministry.

MATHEMATICS AND NATURAL SCIENCES

BIOL101 Introduction to Biology
An in-depth understanding of basic principles and concepts in biology. Topics will vary but may include: human physiology, heredity, disease and immunity, animal behavior, cell and plant life, and environmental issues.

COMP 100 Introduction to Computers
This course provides students with basic instruction for the use of computers, including the various applications of personal computing, hands-on experience with word-processing programs, spreadsheets, file management systems, and educational programs.

COMP 200 Word Processing and Desktop Publishing
This course explores the use of various software programs for writing, as an integral phase of graphic design, art work and printmaking.

MATH 103 Basic Concepts of Mathematics
This course will discuss basic mathematical theories that are necessary for effective church administration. The study begins with the most fundamental concepts and prepares students for higher-order forms of mathematical reasoning.
MISSION STUDIES

MIS 200 Introduction to Missions
The aim of this course is to provide an introduction to the Biblical, theological, and ecclesial mandates for missions. It will provide direct suggestions for local congregations, individuals and organizations as they seek to do missions.

MIS 300 History of Missions
The purpose of this course is to provide a historical overview of mission activities and movements in the Christian tradition. It will begin with an examination of the Early Church, the Middle Ages, Reformation and modern periods of Christian history. It will demonstrate why and how Christian organizations have done missions work.

MIS 325 Missionary Beliefs and Practices
In this course, the student will learn some of the dominant beliefs, methodologies and practices that have influenced the missions’ movement in America. This class will examine both the denominational traditions and the major missions’ organizations. Specific attention will be given to their methods of selecting missionaries and their funding mechanisms. Moreover, the aim of the course is to help students to discern whether or not they are being called to the missions’ ministry.

MIS 350 Church Planting in a Global Context
This is a practical course on the mechanics of church planting and development in non-Western nations. Special emphasis is placed on the role that the church plays as an agent of socio-cultural and political change in these contexts. Students will explore the specific challenges involved in funding new church plants, training and assigning local leadership, and cooperation with local, non-Christian organizations. Students will also learn fundamental principles related to the promotion of discipleship training, new member orientation and organization of new church plants.

MIS 375 Liberation Theology
This course will explore the history, theology, and principal practices of the Liberation Theologies. Although the course will examine the movement in the United States, primary attention will be given to the development of the movement in the “Two Thirds World.” Emphasis will focus on the non-Western world, specifically, how Liberation Theologians have helped to change the nature of missions work in the “Two Thirds World.”

MIS 400 Short Term Missions I: Practical Principles and Application
Students who take this course will receive hands-on instruction in mission work from an experienced missionary. The course will prepare the student for a short-term mission trip, which will be arranged through the office of the Director of Mission Studies.

MIS 420 Short Term Missions II: The Field Experience
In this class, the student will go to a designated venue and spend a minimum of one (1) month in a supervised mission activity. The specific activity that a student focuses upon will be predetermined by the student in conjunction with the Director of Missions. Students who take this course will be required to keep a travel journal and submit a fifteen (15) page, typewritten paper summarizing his/her experience. This mission experience must be done in a country outside of the continental U.S., Canada, or Europe.

MIS 430 Biblical and Theological Perspectives on Missions
This course is centered primarily on the Biblical and theological mandates for missions. And will give students a framework within which to shape their understanding of missions. And it will also
provide them with the Biblical and theological resources needed to shape the mission activities of their congregations and organizations.

**MIS 450 Comparative Anthropologies**

All major religious traditions, coupled with their lesser-known “traditional religions,” have specific perspectives on the nature of the human condition. Each espouses views about sin, evil, love, hate, justice, injustice, civility, salvation, heaven, hell, etc. Our goal is to explore these aspects of various religious traditions as a means of introducing students to beliefs of the communities within which they will minister.

**MUSIC THEORY AND MINISTRY**

**MU 100 Music Appreciation**

A study of the role that music has played in cultures and civilizations throughout the world. Special emphasis will be placed on the significance of sacred music in Western and non-Western cultures. The design is to increase the student’s understanding of various kinds of vocal and instrumental techniques and styles.

**MU 200 Church Music and Worship**

An overview of the Biblical, theological, historical, spiritual, sociological, and practical function of music within the worship setting. It will examine the study of the liturgical and the sacramental elements of the music ministry. Students will also explore the subject of planning music for special occasions in the Christian year and for various social and religious gatherings.

**MU 220 Praise and Worship**

The development of praise and worship ministries is one of the distinct innovations in Christian worship that has taken place since the last quarter of the 20th century. This course will examine this development and will offer specific insights into the manner in which the praise and worship ministry functions within various denominational settings. Students will gain Biblical, theological, theoretical and practical insights on the subject.

**MU 300 Music for Children’s Church**

This course provides for students to learn various methods for training children to worship and praise God. It complements MU 325 but it focuses more specifically on the needs of children up to the age of twelve (12).

**MU 310 Effective Music for Youth Ministries**

Youth ministry is a central component of the life of any vibrant church. The aim of this course is twofold: to examine those current musical programs that seem to be making the greatest impact of youth ministries and to assist students in developing a musical program for a youth ministry.

**MU 315 Vocal Techniques**

An intense immersion into the fundamentals of the use of the voice as a musical instrument. Students will study various vocal styles and will learn how to apply them to the different types of music that they will be asked to perform in religious and secular settings. The course presupposes that a student has a keen personal interest in and commitment to the music ministry.

**MU 320 Praise and Worship Leaders and Singers**

A follow-up course to MU 220, this course is designed specifically for persons who develop, lead, and share in praise and worship ministries. It will provide a Biblical, theological, cultural and practical basis for a praise and worship leader.
MU 330 Advanced Vocal Techniques
A continuation of MU 350, the goal of the course is to assist students in the continual development and perfection of their vocal skills. It will also prepare students for recording and special performances.

MU 350 Keyboard Improvisation
This course is a study of the methods, techniques, and styles of expert improvisational musicians. Students will learn the chords, rhythms, modulations and transitions that are necessary in a contemporary worship service.

MU 375 Organ Music
This is a continuation of MU 350. It is designed for the student who is also skilled in organ music and wants to explore specifically the Hammond style of music for Pentecostal and charismatic worship services.

MU 400 MU Internship
A course organized for advanced students in music to receive supervised practical experience in music.

MU 410 Choir Conducting
This course explores theoretical and practical study of the traditions surrounding the arrangement of music for ensembles and choirs in churches. Students will also be exposed to the various theories on the writing of music.

MU 425 Music in the African American Experience
This course will explore the rich musical heritage of the African American community. It will trace the roots of African American music through the centuries, linking back to the ancient African traditions. Both vocal and instrumental styles will be considered, and major genres such as spirituals, jazz, hip-hop/rap, gospel, and contemporary music will be examined.

MU 450 Orchestra Music for Churches: Music Selection
This course will explore reasons for orchestral music in the church, the selection of appropriate music, and the training of church members in orchestra music. Suggestions will be given on how to choose selections of music in accordance with the size and skills of the church orchestra.

MU 475 Orchestra Music for Churches: Conducting
This course is designed to cover the fundamentals of score reading and conducting technique, including beat patterns, cueing subdivisions, fermatas, preparatory beats and releases, and expressive gestures for dynamics, phrasing and style. The class itself will function as an ensemble and each student will conduct the ensemble frequently.
PASTORAL MINISTRIES

PASM 200 Pastoral Theology I
A pastor is the resident theologian of the local congregation that he or she serves. This course will present a study of the principle roles that pastors play in their congregations. Issues such as personality, character, leadership style, fundraising, ceremonial and public functions, ordinances, funerals, weddings, visitation, and counseling will be addressed. The course addresses the roles of senior and associate pastors.

PASM 210 Pastoral Theology II
A continuation of PASM 200 with a more in-depth focus on the roles of pastors.

PASM 250 Homiletics
An examination of techniques, principles, and standard practices in the delivery of sermons. Students will practice delivering sermons and will critique the sermons of fellow students.

PASM 275 Counseling Techniques for Religious Professionals
Students will learn techniques and theories for effective interpersonal and group counseling.

PASM 300 Fund Raising and Stewardship in the Local Church
A study of practices and policies related to personal and corporate stewardship of God’s resources. Students will explore Biblical, historical, ethical, and practical factors related to the development of sound financial practices. Moreover, students will examine some common fund raising practices in churches and non-profit organizations.

PHILOSOPHY

PHIL 102 Introduction to Philosophy
These classes will introduce students to persons who have made and are making a significant contribution in the area of philosophy. These philosophers include persons of ancient Greek, English, European, American, and African American origins--beginning with Socrates and closing with Henry Louis Gates Jr. and Cornel West.

PRISON MINISTRY

PM 100 Prison Ministry
This course emphasizes the role of the local church in ministering to the incarcerated and their families. The inmate and his world will be explored in order to determine the best outreach strategies to employ in each ministry setting.

PM 300 Criminology
Scientifically studies criminal behavior with special attention given to development of criminal law and its use to define crime, causes of law violation, and methods used to control criminal behavior.

PM 320 Juvenile Delinquency
This course is intended to be a broad introductory overview of the basic issues, concepts, and problems relating to juvenile delinquency. The course will cover a wide array of topics such as the historical development of the juvenile justice system, legal issues surrounding the juvenile court, empirical problems of measurement, evaluation, and theoretical perspectives, as well as the treatment and prevention of delinquency.
PM 330 Institutional Chaplaincy
An introduction and overview of the types of facilities in which captaincy takes place, types of ministry being carried out, and opportunities for ministry within a facility and post-facility setting. Emphasis is on how to minister effectively to those in institutions.

PM 340 Criminal Behavior
This course presents the major theoretical explanations of crime and criminal behavior. The course focuses on the historical development of criminological theory based on various definitions of crime. In particular, theories addressed in this course include societal reaction theories, rational choice explanations in the classical tradition, and biological, psychological, and sociological theories in the positivist tradition.

PM 400 Prison Ministry Internship
Prison Ministry Internship is designed to give the advanced student practical experience and exposure to various aspects of prison ministry in a supervised setting.

SOCIAL SCIENCES

SS 200 Introduction to Psychology
A study of the basis of human behavior and the primary factors that shape human thoughts, actions, motivation, emotions, and personality. It will also examine the scientific and religious literature on the study of human psychological development.

SS 210 Sociology
The study of social structures, communities, and institutions. It examines factors such as crime, social change, family patterns, urban and rural social development, and human adjustment to social change.

SS 250 Intercultural Studies
This course focuses on the cultural and anthropological factors in the shaping of human communities. It is developed for the purpose of helping Christians understand their ministry in a global context.

PSY 300 Adolescent Psychology
Physical, psychological, social, cognitive, and cultural aspects of adolescent development are focused upon in this course. Special emphasis is placed on the implications for youth ministry and persons working with youth.

SS 320 Marriage and Family
This course is a study of marriage and family as a social institution inclusive of discussions about intra-family relationships, courtship, sexuality, parenthood, divorce, men and women’s roles, and societal forces based on religious, ethnic, class, and cultural difference that affect marriage and family life.

SS 350 Human Relations
This course gives insight into human personality, experience, interest, and need. The course examines the basic elements of personality development during the stages of human life. Emphasis is placed on these matters as it relates to human society.
SS 370 Sociology of Youth Culture
This course examines youth as a distinct social group and various issues faced by today’s youth. Among these are such as the challenge of Hip Hop culture, relations with parents, teachers, siblings and peers, music, sex, dating, drugs, crime, educational and employment choices, self-image, and choice of lifestyle.

SS 380 Popular Culture
Theories of popular culture and its relation to society are the focus of this course. Moreover, it discusses the creators, industry, and audiences of media and commercial driven popular culture.

THEOLOGY

THE 110 Bible Doctrine
This course surveys the doctrinal truths of Scripture, focusing on the basic doctrine necessary for a Christian world view: Revelation, Authority, Scripture, God, Humanity, Sin, Christ, Salvation, Holy Spirit, Church, Future Events.

THE 130 Introduction to Apologetics
This course is a study of the principles involved in the study of apologetics. It examines the evidence for Christian faith, with emphasis placed on the major approaches taken in defending the faith and basic considerations of each principle.

THE 200 Spiritual Warfare
Perspectives on trance, possession, and dissociative disorders: Theological, cultural, and psychological perspectives.

THE 201 Systematic Theology I
This course focuses on an examination of the basic doctrines of the Christian faith. It will focus specifically on the doctrine of God, Christ, and the work of the Holy Spirit, on the significance of experience, Scripture, tradition, and history in shaping these doctrines.

THE 202 Systematic Theology II
As the second half of THE 201, this course will cover issues such as ecclesiology, soteriology, and eschatology.

THE 203 Systematic Theology III
As the third part of our examination of Christian doctrine, this course will focus on ethics and the church’s mission in the world. Primary attention will be given to the socio-ethical issues that most strongly affect the church’s mission in today’s world.

THE 210 Church of God in Christ Doctrine and Social Ethics
This course discusses the theological and Biblical basis of COGIC doctrine and practice. It will demonstrate why certain doctrines and practices are central to the organization.

THE 300 Positive Thinking in Philosophy and Theology
THE 302 Theology of the Holy Spirit
The Holy Spirit is central to the life and work of the church. This course will examine the work of the Holy Spirit throughout the history and theology of the Bible, the history of the Christian Church, in institutions and in the lives of individual Christians.

THE 400 Christian Ethics
A study of the Biblical, historical, psycho-spiritual, and social basis for the development of personal and professional ethics. The goal is to assist individual Christians and leaders in establishing sound ethical principles for their lives and their work.

THE 430 Black and Liberation Theology
This is a course on the development, central theological claims and current configuration of the black theology and liberation theology movements in the U.S. and Third World nations. James Cone, Gustavo Gutierrez, Rosemary Ruther, Katie Canon, Jacquelyn Grant, and Desmond Tutu are only a few of the persons whose works will be examined in the course.

THE 425 Faith Healing Theologies and Ministries in the 20th century
This course provides a general survey of major faith healing ministries and theologies that have arisen in 20th century America. It will examine persons and movements, which have emerged from this tradition. The survey will include but not be limited to the following persons: A. A. Allen, Autero Skinner, Oral Roberts, Kenneth Hagin, Katherin Kahulman, and others.

THE 450 The Word of Faith Movement in the 20th century
This study will make an assessment of the origins, development, key theological beliefs, and personalities that have shaped the Word of Faith Movement. Strong emphasis will be placed on the theological, Biblical, and sociological basis of the movement.

URBAN MINISTRIES

UM 150 Establishing Community Development and Non-Profit Corporations
The goal of this course is to assist students in understanding the legal, political, practical, economic and social aspects of the formation and administration of community development and non-profit corporations.

UM 200 Urban Evangelism
This course will expound on the special challenge and opportunities that confront congregations in urban communities. It will explore some of the principle methods that have been most effective evangelizing urban settings.

UM 210 Technological Resources for Faith-Based Groups
A study explaining the technological resources that are specifically helpful to the work of Faith-Based organizations.

UM 225 Grant Writing and Fund Raising for Urban Ministries
This course provides a study of grant writing techniques, fund raising methods, and specific opportunities for government and private funding for urban ministries.

UM 300 Urban Sociology
This course provides a study of the socio-political factors that have shaped urban life in the United States in the 20th century.
UM 350  Urban Economics and Politics
This course is structured around some of the most pressing problems facing central cities and urban areas in the United States (poverty, crime, urban abandonment/suburban sprawl, edge cities, deteriorating infrastructures, fiscal stress, etc.). The historic development of each problem is discussed, the economics behind it is presented, and possible policy solutions are discussed. The first half of the course deals with the shape and look of U.S. metropolitan areas. The second half of the course deals with contemporary issues and problems within U.S. metropolitan.

UM 360  Urban Church Planting
This course offers historical perspectives and practical insights on planting churches in urban settings. Students will become knowledgeable about and gain many necessary tools for planting and growing successful congregations.

UM 400  The Urban Church: A History
This course examines the evolution of the Christian Church in urban settings. The goal is to show how the church has responded to issues that emerge specifically in urban social environments.

UM 425  The Church and the Culture of Drug, Alcohol and Substance Abuse
This course offers a survey of the social challenges and problems that emerge in social settings involving substance abuse and how religious institutions must confront such challenges.

UM 430  Interdenominational and Interchurch Cooperation in Urban Cooperation
This course explores the unique opportunities for ministry through participation in interdenominational and interchurch networking. Students will see both the challenges and the opportunities that emerge from such settings.

UM 475  Urban Ministries Internship
Urban Ministries Internship is designed to give the advanced student practical experience and exposure to various aspects of the ministry in a supervised setting.

WOMEN IN MINISTRY

WIM 200  Women in Ministry: The Church of God in Christ
This course examines the roles that women have played in the history and ministry of the Church of God in Christ. We will also examine the lives of some of the key female leaders in the church and study the structure of the Women’s Department.

WIM 250  Women in Ministry: Ecumenical Perspectives
A survey of roles that women play and patterns of women’s ministry in the history of the Christian Church in the Western world. Specific attention will be given to the contributions of women to American religious groups.

WIM 300  Ministry to Women in Crisis
Primary attention is given to the study and development of resources for the spiritual, mental, social, economic, and physical healing of women who live in crisis situations.

WIM 350  Women in Biblical History
A study of the Biblical portraits of womanhood and an analysis of the roles that women played in the shaping of life in Biblical times is explored in this course.
WIM 375 Women’s Spirituality
This course explores some of the literary, theological, social, personal, and ecclesial resources that are central to the fostering of women’s spirituality.

WIM 400 Womanist or Feminist Theology
The aim of this course is to explore the various strands of women’s religious thought that emerged from the Womanist and Feminist movements of the past 30 years.

WIM 425 Pioneering Women in 20th century Christianity
This course looks specifically at the contributions that particular women have made in building Christian institutions, movements, and congregations in the 20th century.

YOUTH MINISTRY

YM 100 Youth Ministry I: Models
This course provides an examination of the objectives, leadership styles, decision-making processes, programming approaches, and resources employed in contemporary models of youth ministry. The course is aimed at students’ adopting or developing a personal model for youth ministry.

YM 200 Youth Ministry II: Strategies
This course provides an examination of various principles for effective youth ministry in local church, Christian youth groups, and in Para-church settings.

YM 300 Youth Ministry III: Programming and Administration
Organization and day-to-day administration of youth ministries, including discussion about youth leaders’ spiritual life, time management, selecting, delegating responsibilities and collaboration with other team members are focused upon in this course.

YM 310 Outdoor and Recreational Activities
This is a course on structured recreational activities for churches and Para-church organizations. The course examines principles for selecting qualified recreational leaders for children and youths. Planning, organization, and the promotion of special events such as socials, arts and crafts, dramas, festivals, retreats and camps are discussed.

YM 320 Moral and Spiritual Development of Young People
This course explores methods, strategies, models, and programs for encouraging youths to accept Jesus Christ as Lord and Savior, to live as a Christian, and to render service to church and community while still in adolescence.

YM 400 Internship
ONLINE COURSE DESCRIPTIONS

BIB 102 SPIRITUAL FORMATION
This is a study of the spiritual dynamics in the growth and service of the minister with emphasis upon the role of the Holy Spirit and personal practice of the disciplines of Christian life. More specifically, this course will relate to the priority of developing the “inner life” of the minister in order to produce greater effectiveness as a spirit-filled leader.

BIBW231/BIBO 110 OLD TESTAMENT SURVEY
An overview of the books of the Old Testament designed to give the student a basic understanding of the history of the People of God, the geography of the Near East and the basic theme of the theology of the covenants.

BIBW232/BIBO 210 NEW TESTAMENT SURVEY
A survey of the New Testament including events in the life of Christ, the development of the early church, the work of the followers of Christ, and the influence on organizations and people in the first century.

MISW 431/MISO 200 THEOLOGY OF MISSION
A study of the Word of God as set forth through God’s promise to Abraham to bless the nations through Jesus Christ and the Church; an application of the Word of God as it relates to the purpose, nature, scope and current challenges of cross-cultural missions.

ETW431/THEO 400 CHRISTIAN ETHICS
A study of theoretical and practical problems of moral conduct and proposed solutions with an emphasis upon the nature of ethics, values, rights, obligations and opportunities.

LDW331/LEO 302 BIBLICAL CONCEPTS OF LEADERSHIP
A study of the concepts of leadership in the context of Scripture and application of these concepts to personal, professional and career goals. The course will include the use of a survey to assess each individual’s leadership capabilities to help him/her personal profile.

WIM 200 WOMEN IN MINISTRY: THE CHURCH OF GOD IN CHRIST
This course examines the role that women have played in the history and ministry of the Church of God in Christ. We will also examine the lives of some of the key female leaders in the church and study the structure of the Women’s Department.

PASM 250 HOMILETICS
An examination of techniques, principles, and standards practices in the delivery of sermons. Students will practice delivering sermons and will critique the sermons of fellow students.

PSYW231/PASMO 275 INTRODUCTION TO COUNSELING
This course introduces the biblical principles of counseling and outlines the process by which Christian leaders can counsel people with specific problems. The course also provides an introduction to the counseling profession from a Christian perspective, explores how biblical and psychological principles may be integrated and applied to counseling issues, and describes the nature and role of the counselor as a person and as a professional.
CLMW432/CHADO 102 SMALL GROUPS IN THE CHURCH
The course will benefit anyone who participates in small groups, but it is specifically designed to help leaders understand the components of group process and enable them to fulfill their roles. The primary focus of the course is small group in a church-based ministry, although many of the concepts and principles also apply to businesses and other organizations that are comprised of groups of people.

CH 102 COGIC HISTORY AND POLITY
The course surveys the history of the Church of God in Christ from its origins in the 1895 to the present. The course focuses on the major events and persons that shaped the development of COGIC as a holiness and Pentecostal denomination. A Chronological approach to the institutional history will be adopted. The course also discusses the COGIC polity.
FACULTY

Maurice Chandler - B.A., LeMoyne-Owen College, M.Div. MRE, D.Min. Memphis Theological Seminary

Sarah J. Gooch - B.A., Dillard University, M.Div., New Orleans Baptist Theological Seminary

Peggy Harris - B.S., LeMoyne-Owen; M.A Jacksonville Theological Seminary

Mardest Van Hooks - B.S., LeMoyne-Owen; M.Ed., Memphis State University

Granville Scruggs - B.A., LeMoyne-Owen College; M.Div., Memphis Theological Seminary; Th.M., Princeton Theological Seminary; D.Min. Memphis Theological Seminary

Francis Ssebikindu - B.A., Berkshire Christian College, M. Div, Westminster Theological Seminary
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Dr. Goldie Wells, Greensboro, NC

Dr. Granville Scruggs, Interim Administrator, Memphis, TN
Majors

Bible Education and Teaching
Leadership Studies
Pastoral Ministries
Urban Ministries

All Saints Bible College provides Christian-oriented academic programs, to create a stimulating intellectual environment, and to promote spiritual renewal as it equips men and women for Christian ministry and service in church and in society.